

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

List of Supporting Documents,

- 1. Student Council Policy**
- 2. Notifications**
- 3. Minutes of Meetings**
- 4. List of Committees Students Involved**
- 5. Hostel Policy & Committees**



Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.



Registrar
SRM UNIVERSITY-AP
Andhra Pradesh-522 240.

SRM UNIVERSITY - AP, ANDHRA PRADESH

SRMAP / Reg. Off / Policies / 13 / 2023-24

30th October 2023

STUDENT COUNCIL POLICY OF SRM UNIVERSITY - AP

Introduction:

The Student Council at SRM University-AP serves as a representative framework for active student participation in University affairs. Under the guidance of the Directorate of Student Affairs, it comprises a dedicated group of students entrusted with various responsibilities. This policy outlines the structure, roles, and responsibilities of the Student Council.

I. Mission and Purpose:

The mission of the Student Council is to foster collaboration among students, faculty, staff, and administration to benefit both the University and its student body. The Student Council is dedicated to:

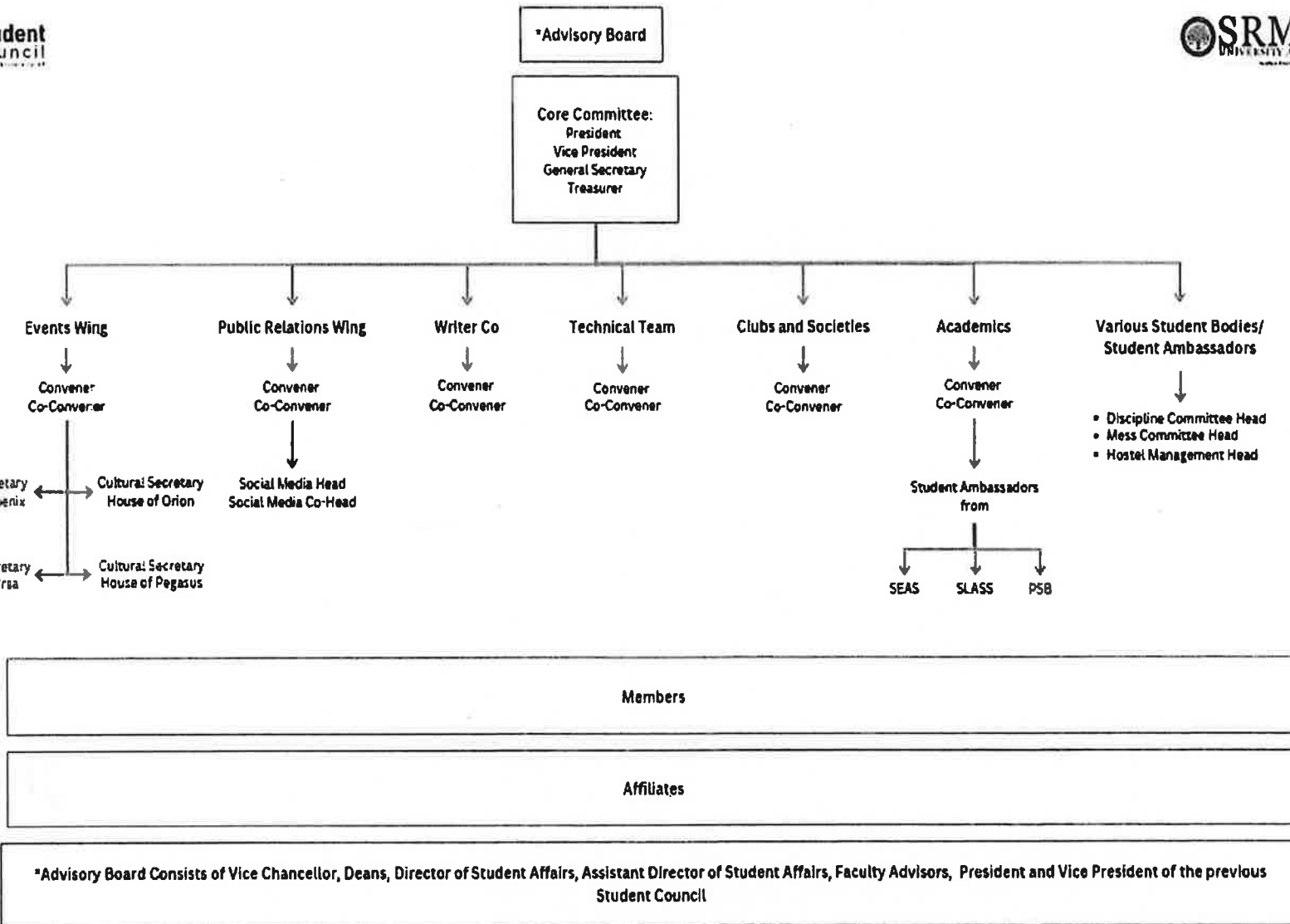
- Facilitating effective communication channels among students, faculty, and staff.
- Cultivating an environment conducive to academic and personal growth.
- Promoting camaraderie and mutual respect among peers.
- Providing support to the University's development initiatives in collaboration with the faculty and staff.
- Advocating for students' concerns and interests on matters of general significance.
- Hosting and supporting various forums for enhancing student life, including events and town halls.
- Championing student interests within the University administration, among faculty, and with parents.
- Identifying and addressing challenges encountered by students during their University journey.
- Seeking input from students on significant matters.



Dr. R. PREMKUMAR
REGISTRAR
SRM UNIVERSITY - AP
Andhra Pradesh - 522240



II. Student Council Structure:



Student Council Structure



III. Roles and Responsibilities:

A. President:

- Assumes a prominent role within the institution, serving as the liaison between the student council, the University, and its student body.
- Acts as the primary advocate for University students.
- Addresses any obstacles or concerns raised by students.
- Coordinates all student council activities and meetings.
- Collaborates with the Vice-President to prepare meeting agendas and ensures their effective execution.
- Upholds the University's reputation and manages various affairs with diligence.

B. Vice-President:

- Represents both the student body and the student council and serves as the President's executive counterpart.
- Supervises the operations of the council's five wings, with the authority to assume leadership in the absence of a wing leader.
- Assumes the President's duties when they are unavailable to preside over meetings.
- Oversees all internal affairs of the Council.

C. General Secretary:

- Actively contributes to the planning, implementation, and execution of Council activities.
- Introduces fresh perspectives to discussions on University matters alongside the President, Vice President, and other stakeholders.
- Maintains records of attendance at general meetings, activities, and events, and ensures the smooth flow of meetings.
- Assists in the overall organization and execution of Council activities.
- Serves as the primary point of contact for clubs and societies.
- Ensures the proper functioning of clubs, addressing their needs, and promptly reports any arising issues to the Core Committee.

D. Treasurer:

- Directs the various wings in fulfilling their respective duties.
- Formulates the annual general budget and event-specific budgets.
- Manages financial matters, including bookkeeping, expenditures, reimbursements, and bill handling.

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- Maintains and updates fundraising accounts for the Directorate of Student Affairs, ensuring compliance with the budget.

E. Wing Leaders:

- Provide progress updates to the core committee and conduct team meetings as necessary to fulfil their functions.
- Collaborate with the core committee in event planning.
- Lead their respective wings and fulfil assigned responsibilities.

F. Wings & Responsibilities:

1. Events Wing:

- Responsible for scheduling and planning events.
- Ensures the smooth execution and functionality of events, including coordination with guest speakers.
- Determines prize allocations and collaborates with clubs to plan event activities.
- Maintains communication with counterpart wings and anchor groups for events.

2. Public Relations Wing:

- Assists in managing the council's social media accounts.
- Gathers information on students from various universities to expand connections.
- Promotes university events and builds audiences.
- Collects and shares information about events happening in other universities nearby/online.
- Extends invitations to Guests/Speakers as needed.
- Proactively seeks out sponsors.
- Conducts Town Hall Sessions.
- Collects and relays student concerns to the Department of Student Affairs for further action, both academic and non-academic.
- Communicates updates on resolved issues to students and brainstorm innovative solutions for challenging or unresolved matters.

3. Writers Community:

- Produces all necessary written materials for council-related tasks, including scripts, emails, flyers, event documentation, and social media content.
- Creates Google Forms for council activities.

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- Collaborates with other teams, specifically Technical and PR, to support their written needs.
- Generates monthly or yearly reports on Student Council events.
- Contributes to the Student Council Monthly Newsletter.

4. Technical Team:

- Designs logos, flyers, and certificates based on team requirements.
- Shares knowledge and provides assistance to teammates.
- Creates posters for special days and occasions, some of which will be posted on social media.
- Engages in video editing and design to produce content for the Student Council.
- Ensures printed designs are in place.
- Creates video content such as reels and after-movies for Council Promotions and involves photographers and other necessary technical assistance as needed.

5. Academics Team:

- Focuses on co-scholastic activities.
- Communicates with the Department of Student Affairs for academic-related matters.
- Liaises with the Academic office to represent students' academic needs and concerns.

6. Club and Societies:

- Clubs and societies enhance student engagement and enrich the educational experience.
- These organizations promote skill development, including leadership and teamwork.
- They offer social and networking opportunities for students.
- Involvement leads to personal growth and increased self-confidence.
- Cultural exchange clubs promote interaction among students from diverse backgrounds and enrich campus diversity.

G. The Advisory Board:

- Vice Chancellor
- Dean of SEAS (School of Engineering and Applied Sciences)
- Dean of SLASS (School of Liberal Arts and Social Sciences)
- Dean of PSB (Pari School of Business)
- CFAO (Chief Financial and Accounts Officer)

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- Director CLM (Campus Life Management)
- Director Student Affairs
- Assistant Director Student Affairs
- Assistant Director Sports
- Student Affairs Faculty In-charge
- Chief Club Advisor
- Counsellor
- Two Core Committee Members from the previous council

IV. Student Council Recruitment Process:

The SRM-AP Student Council follows a thorough and meticulous recruitment process to select the most qualified candidates. This process consists of two steps: recruiting general members for the four wings and recruiting for core positions. Here is an overview of our procedure:

A. Announcement of Recruitment for Positions:

- Recruitment is open throughout the year but primarily conducted in two intake periods: towards the end of an academic year and following the admission of first-year students to the University.
- An official announcement is circulated via email.

B. Application Submission:

- Interested candidates submit their applications through Google Forms for core positions and general member recruitment.

C. Shortlisting:

- Core Committee Members and Wing Conveners review and shortlist candidates for general Student Council Member recruitment based on their responses, experience, and campus involvement.
- Core Committee applicants undergo initial shortlisting by the current Core Committee.

D. Stages of an Interview:

- Council Member candidates are interviewed by a panel consisting of Core Committee Members, faculty advisors, and the Assistant Director of Student Affairs.
- Core Committee applicants are interviewed by the current Core Committee and the Executive Panel.

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E. Selection:

- The Directorate of Student Affairs, in collaboration with Core Committee Members, finalizes the selection of Council Members.
- The Executive Panel makes the ultimate decision on Core Committee member selection, given its significant importance and accountability, ensuring the best candidates are chosen.

F. Results Announcement:

- Interview results are communicated to selected candidates, along with notifications to those who were not selected.

G. Induction:

- Newly elected council members receive a comprehensive orientation to familiarize themselves with their roles and responsibilities.

This policy outlines the structure and responsibilities of the SRM University-AP Student Council, ensuring a well-organized and effective student governance system.


Registrar

Dr. R. PREMKUMAR
REGISTRAR
SRM UNIVERSITY - AP
Andhra Pradesh - 522240

SRM UNIVERSITY – AP, ANDHRA PRADESH

Date 10th August 2023

NOTIFICATION

Sub: Constitution of the Student Council of SRM University-AP, Andhra Pradesh

Ref: SRMAP/DSA/Notification/040/2023

The composition of the Student Council of the university, henceforth shall be as under

Student Council 2023 - 2024

Sl.No	Name	Designation
1	Vallabhaneni Preetam	President - Student Council
2	Niruktha Vadlamudi	Vice President - Student Council
3	Sanjana Maini	General Secretary - Student Council
4	Venkata Sai Laxman	Treasurer - Student Council

The above student council shall continue to hold the office for the Academic session 2023-2024 until further orders and shall comply with the procedure and other provisions prescribed by the university from time to time.

Anil Nigam

Director Student Affairs

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

SRM UNIVERSITY – AP, ANDHRA PRADESH

Date 7th August 2022

NOTIFICATION

Sub: Constitution of the Student Council of SRM University-AP, Andhra Pradesh

Ref: SRMAP/DSA/Notification/01/2022

The composition of the Student Council of the university, henceforth shall be as under

Student Council 2022 - 2023

Sl.No	Name	Designation
1	G K V Manikanta	President - Student Council
2	Anisha Yadlapalli	Vice President - Student Council
3	Gautam Binodh	General Secretary - Student Council
4	Shivam Agarwal	Treasurer - Student Council

The above student council shall continue to hold the office for the Academic session 2022-2023 until further orders and shall comply with the procedure and other provisions prescribed by the university from time to time.

Anil Nigam

Directorate of Student Affairs
Director, Student Affairs,
SRM University AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

SRM UNIVERSITY - AP, ANDHRA PRADESH

Date: 12th November 2021

NOTIFICATION

Sub: Constitution of the Student Council of SRM University-AP, Andhra Pradesh

Ref: SRMAP/DSA/Notification/01/2021

The composition of the Student Council of the university, henceforth shall be as under

Student Council 2021 - 2022

Sl.NO	Name	Designation
1	G K V Manikanta	President - Student Council
2	Anisha Yadlapalli	Vice President - Student Council
3	Manogna Sista	General Secretary - Student Council
4	Sai Teja Tummuri	Treasurer - Student Council

The above student council shall continue to hold the office for the Academic session 20212022 un l further orders and shall comply with the procedure and other provisions prescribed by the university from me to me.



Revathi Balakrishnan,

Assistant Director, Student Affairs

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 21.12.2023

Minutes of Meeting

Level of Meeting : General Meeting
 Date : 21.12.2023
 Time : 9:15 pm - 10:30 pm
 Venue : Online

Participants:

1. Niruktha
2. Sanjana
3. Laxman

Agenda:

1. To discuss out the tech fest plans and also plan for Infinitus

The Student Council members commenced an online meeting to discuss on the Tech Fest Plans and plan for Infinitus

S.No	Discussion Points	Response	Action Taken
1	The detailed explanation of the Tech fest proposals and ideas were given so far in meetings with various Deans and VC sir.	All the members in the panel accepted the point of discussion.	<p>The following action items were discussed in the meeting both for Tech Fest and Infinitus.</p> <ul style="list-style-type: none"> ● Confirm the events for Tech Fest with each Department ● Plan the number of competitions and days for INFINITUS ● Make committees ● Give ideas for website ● Confirm on the process of registration ● Proper planning for external dance crew selections ● Flash mob dates ● Sponsorship confirmations ● Stall confirmations

			<ul style="list-style-type: none">• Internal stage performance auditions date
2	The Plan of Action for Infinitus was discussed in the meeting.		<ul style="list-style-type: none">• Plan of action to publicize INFINITUS• Registration opening dates



Signature of the concerned authority along with seal
Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 29.11.2023

Minutes of Meeting

Level of Meeting : General Meeting
 Date : 23.11.2023
 Time : 3:20PM - 5:00PM
 Venue : A.P.J Abdul Kalam Auditorium

Participants:

1. Registrar
2. CFAO
3. Director, Student Affairs
4. Director, CLM
5. Director, ITKM
6. Director, Communications
7. Asst. Director, Academics
8. Student Council
9. Sports Council
10. About 500 students and other teaching/non-teaching staff

Agenda:

1. Addressing student concerns and taking their feedbacks

The Student Council members commenced the meeting with the SRM AP students and our respected dignitary President Sir, to address the student concern and to take their feedback.

S.No	Discussion Points	Response	Action Taken
1	Academics:	All the members in the panel accepted the point of discussion.	The following points were discussed related to academic issues and the resolution was advised by the president. <ul style="list-style-type: none"> - Lack of equipment and resources in the Eshwari School of Liberal Arts laboratories: - The President assured the students that he would work to provide the necessary equipment and resources. - Absence of guest lectures and industry connections which would help the students gain

			<p>experience, Students expressed concerns regarding the lack of interactions with industry professionals on-campus making them feel isolated in terms of tech-industry connection:</p> <ul style="list-style-type: none"> - The President acknowledged the importance of industry connect and extended his support for resolving the issue at the earliest. - Lack of frequent technical events, tech-fests and tech competition in comparison with other institutions: - The President acknowledged the importance of more tech oriented activities on campus and suggested the authorities have more such activities on campus. - Concerns were raised by students regarding the OD/Attendance process and their unanswered queries for the same. - Absence of a channel of proper communication between students and administration: - The president recommended that students address their concerns and feedback directly to the administration. - Suggestion for a Student Teaching Assistant program: - The President stated that he would consider the student's suggestion for a Student Teaching Assistant program. - More practical approaches for delivery of certain courses rather than conventional theoretical approaches:
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			<ul style="list-style-type: none"> - The President praised the query being raised and mentioned the importance of practical based / hands-on learning for certain courses while aligning it with the vision of SRM University AP. - Concerns regarding improper internal assessments and unstructured manner for conducting CLAs: - The President suggested that the Academic Administration structure and decide the dates for conducting internal assessments at the beginning of each semester to avoid the delay in internal assessments to the last moment, just before final examinations.
2	Hostels:		<p>The following points were discussed related to Hostel issues and the resolution was advised by the president.</p> <ul style="list-style-type: none"> - Voiced concerns about the unsatisfactory mess conditions, citing the food's quality : - The President expressed his concerns about the mess conditions and said that he would look into the matter. - Poor AC and Wifi services: The President assured the students that he would work to improve the AC and Wifi services in the hostels. - Lack of common study places for group studies in Hostels: The President noted the issue while expressing his concerns regarding the misuse of such facilities by hostel students.

			<ul style="list-style-type: none"> - Lack of a stationary shop: The need of a stationary shop was brought into President sir's notice as students need it for multiple purposes like photostat and lamination. The President agreed with the students that there is a need for a stationary shop on campus. He said that he would look into this issue. - Lack of a proper pharmacy and medical facilities: The President agreed with the students that there is a need for a proper pharmacy on campus. He said that he would look into this issue.
3	Sports:		<p>The following points were discussed related to Sports issues and the resolution was advised by the president.</p> <ul style="list-style-type: none"> - Lack of sports equipment and support from the Sports Directorate: The President said that he would work to improve the sports facilities and support on campus. - Lack of planned gymnasium and gym equipment: The President agreed with the students that there is a need for a planned gymnasium and more gym equipment. He said that he would look into this issue. - Poor ventilation and cooling facilities in JC Bose block: The President instructed the Director of CLM to provide Air Conditioning service to the research scholars beyond 5:30 pm. - Lack of a wooden base or carpet for the badminton court:

			<p>Concerns related to equipment for badminton were raised for which no solution was proposed even after 1.5 years of continuous requests. The President instructed the Sports Official to take note of the students' request for a wooden base or carpet for the badminton court.</p>
4	Other issues:		<p>The following points were discussed related to other issues and the resolution was advised by the president.</p> <p>Poor connectivity to Mangalagiri due to poor roads:</p> <ul style="list-style-type: none"> - The President assured the students that he would continue to work with the government to improve the connectivity to Mangalagiri. - Limited quantity and few choices in the night canteen: - The President said that he would work to improve the menu and extend the hours of the night canteen. - Lack of maintenance of ground, cricket pitch & nets and equipment: The President said that he would work to improve the maintenance of the sports facilities. - Delay in scholarship payment for Immersion Programs: - Scholarship payment of Rs. 25000 from IRHS Directorate which was promised to a student since August was not awarded. The President instructed the CFAO to look into the delay in scholarship payment.

			<ul style="list-style-type: none"> - Lack of enough space for day scholars to have lunch: - This is a major concern of all day scholars as they do not get sufficient space to have their lunch as all the few places available are crowded. The President said that he would look into the possibility of expanding the cafeteria in S-Block. - Poor living conditions in Sri City for residents: The President expressed his concerns about the living conditions in Sri City and said that he would look into the matter. - Poor delivery of ISES and ISCP courses: The President said that he would look into the concerns raised by the students about the delivery of ISES and ISCP courses. - Election of Student Council instead of Nomination: The President expressed his concerns over the query by mentioning the consequences of the same including political division among students, formation of political groups within campus and election of unqualified candidates based on their connections.
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President sir's responses:

President sir acknowledged the concerns raised by the students and assured them that he would work to address them. He noted down the specific points raised and instructed the relevant authorities to take action. He also encouraged the students to continue to share their feedback with him directly. President sir further shared his email address to the students

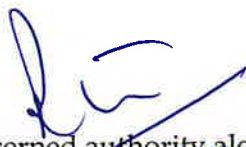
asking them to write to him in case of any unanswered concerns / complaints and suggestions.

Overall, the interactive session was a positive step towards improving the student experience at SRM University AP. The President's willingness to listen to the students and address their concerns is encouraging.

Action items:

- Director of CLM has to spread awareness about the CLM Helpdesk portal.
- Directorate of sports to provide a few extra buses to the students who want to practice sports after 5:30pm.
- Directorate of Sports to have a wooden base or carpet for badminton court.
- Director of CLM to extend snacks time till 6pm.
- Director CLM to resolve the night canteen issue.
- Director CLM to resolve the AC issues for research scholars and students working late night.
- CFAO to resolve the stipend issues of a PhD Scholar.

Signature of the concerned authority along with seal



Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 24.11.2023

Minutes of Meeting

Level of Meeting : General Meeting
Date : 24.11.2023
Time : 4PM - 5:25PM
Venue : Tiered Classroom

Participants:

1. Director, Student Affairs
2. Asst. Director, Student Affairs
3. Preetam Vallabhaneni
4. Niruktha Vadlamudi
5. Sanjana Maini
6. BVS Laxman
7. Chandrasai D
8. Karthika
9. Rohan Middela
10. Hareesh Beecha
11. Achyut Katiyar
12. Rahul Sarvesh
13. Prachi Pallabi Dash
14. Harsh Pachani
15. Nivedha Sriram
16. Ankith Reddy Vemula
17. Ayush Singh Rathore
18. Ahmad Raza

Agenda:

1. Review progress, discuss strategic plans, and prepare for entrepreneurship initiatives.

The Student Council members commenced the meeting with the Honorable Vice Chancellor to discuss the review progress, strategic plans, and prepare for entrepreneurship initiatives.

S.No	Discussion Points	Response	Action Taken
1	Weekly Meetings	All the members in the panel accepted the point of discussion.	It was discussed to have weekly meetings of all executives to check their progress and set timelines
2	Roles and Responsibilities		Proper roles to be defined for every wing.
3	5 years Strategic Plan		Discussed on the 5 year strategic plan of the university: <ol style="list-style-type: none"> 1. Enhance student experience 2. Academic excellence 3. Research, innovation and entrepreneurship 4. Attain financial sustainability 5. Improve perception and visibility
4	Statistics of Social Media		The PR team needs to discuss with the communications department about statistics of social media and the amount of traffic on student council instagram handle.
5	Student Council Representative		In the meeting it was decided that 2 people from Business schools should be in student council committee(BBA, MBA, PhD)
6	Feedback Mechanism Policy		All the executives need to read the "Feedback mechanism policy", new curriculum and understand it thoroughly.
7	Feedback		The Academics wing needs to take feedback from all schools regarding the new curriculum and the teaching process, compile all the feedback and give it to VC sir.
8	Incubation Policy		It was also suggested to understand the Incubation policy and to have some

			event every week for entrepreneurship from the student side.
9	Review on teaching		The students were asked to give honest reviews on the kind of teaching done this semester and what could be improved.
10	Lab tour		It was also suggested that all executives can go for a tour in the research labs and visit all the labs.
11	Meeting with VC sir.		It was also suggested that one meeting can be executed every month with the VC sir to discuss the progress.

Action items:

- PR team to collaborate with communications department
- Get 2 people from business schools
- Understand various policies
- Visit all the research labs
- Academics wing to take feedbacks



Signature of the concerned authority along with seal

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Minutes of Meeting - Executive Committee for ALOHA 23

Meeting Date: 20th September, 2023

Meeting Time: 3pm-3:30pm

Venue: Council Room, S711

Attendees:

1.	VALLABHANENI PREETAM	AP20110010535
2.	NIRUKTHA VADLAMUDI	AP21211210019
3.	SANJANA MAINI	AP21110010313
4.	VENKATA SAI LAXMAN B	AP21110010014
5.	D.CHANDRASAI REDDY	AP20110010060
6.	TANISHK YADAV	AP21110010266
7.	ACHYUT KATIYAR	AP20110010057
8.	PRACHI PALLABI DASH	AP21110010021
9.	NIVEDHA SRIRAM	AP22110010510
10.	AYUSH SINGH RATHORE	AP21110010570

Agenda: To discuss the plan of action of all the committees

S.No	Discussion Points	Responses	Action Taken
1	<p>1. Roles and Responsibilities Clarification:</p> <p>A comprehensive discussion took place to clarify and define the roles and responsibilities of each committee. The aim was to ensure that all committee heads clearly understood their duties and obligations. This clarification was deemed crucial to improve the effectiveness and efficiency of each committee's operations.</p>		

	<p>2. Transparency and Communication: It was unanimously agreed that transparency and effective communication among committees were vital for the success of the organization. To achieve this goal, it was decided to make the roles and responsibilities of each committee transparent and easily accessible to all other committees. This included the sharing of the names of chosen committee members.</p> <p>3. Collaborative Support: A consensus was reached to promote inter-committee collaboration and support. It was decided that each committee should provide a list of at least two names from their committee who would be available to assist or collaborate with other committees when needed.</p> <p>4. Selecting committee members: Every committee head was asked to form and finalize their committees with the help of the received responses, form groups and explain to them what their role would be by 23rd of September.</p>		<ul style="list-style-type: none"> ➤ Each committee head was asked to finalize their committee members. ➤ Each committee to list at least two names from their committee to assist other committees. ➤ Roles and responsibilities of each committee
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The meeting concluded with a clear understanding of the way forward regarding committee responsibilities, communication, and collaboration.

Directorate of Student Affairs




Next Meeting:

The next meeting was held on 30th September, 2023.

Adjournment time: 3:30pm

Meeting Minutes recorded by: Sanjana Maini , Student Council General Secretary


Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 30.08.2023

Minutes of Meeting

Level of Meeting : Executive Committee Meeting
 Date : 30.08.2023
 Time : 2pm-4pm
 Venue : Council Room, S711

Participants:

1. Preetam
2. Niruktha
3. Sanjana
4. Laxman
5. Chandrasai
6. Karthika
7. Tanishk
8. Rohan
9. Atchyut
10. Prachi
11. Harsh
12. Nivedha
13. Ankit

Agenda:

1. To discuss the key takeaways from UDAAN'23 with respective wings.

The Student Council members commenced the meeting with the Executive Committee to discuss the takeaways from the session of UDAAN'23 with respective wings.

S.No	Discussion Points	Response	Action Taken
1	Opinions and Reviews on the Freshers' Orientation Program:	All the members in the panel accepted the point of discussion.	All the executives were encouraged to express their opinions and provide reviews on UDAAN'23, the freshers' orientation program. This segment aimed to gather valuable insights into the organization, content, and effectiveness of the program.

2	Feedback on the Program		The floor was opened to receive feedback on what good it was done and what can be done to improve it by a level. This helped in assessing the strengths and areas that needed enhancement.
3	Key Takeaways from UDAAN'23:		Everyone was asked to reflect on and share their key takeaways from UDAAN'23 which would help to learn for the upcoming events and do even better.
4	Action items:		<p>Each wing was given the opportunity to clear out any internal wing conflicts and know their key takeaway from UDAAN.</p> <p>Every wing could give their feedback on the event and suggest what could be improved.</p>



Signature of the concerned authority along with seal

Directorate of Student Affairs

SRM University-AP, Andhra Pradesh

Neerikonda, Guntur District,

Andhra Pradesh - 522240.

Minutes of Meeting - Executive Committee

Meeting Date: 30th August, 2023

Meeting Time: 2pm-4pm

Venue: Council Room, S711

Attendees:

1.	VALLABHANENI PREETAM	AP20110010535
2.	NIRUKTHA VADLAMUDI	AP21211210019
3.	SANJANA MAINI	AP21110010313
4.	VENKATA SAI LAXMAN B	AP21110010014
5.	D.CHANDRASAI REDDY	AP20110010060
6.	M.KARTHIKA SRISILPA	AP22211210002
7.	TANISHK YADAV	AP21110010266
8.	MIDDELA ROHAN REDDY	AP21110010488
9.	ACHYUT KATIYAR	AP20110010057
10.	PRACHI PALLABI DASH	AP21110010021
11.	HARSHAVARDHAN	AP22211270005
12.	NIVEDHA SRIRAM	AP22110010510
13.	VEMULA ANKITH REDDY	AP21110010546

Agenda: To discuss the key takeaways from UDAAN'23 with respective wings.

S.No	Discussion Points	Response	Action Taken
1.	<p>1. Opinions and Reviews on the Freshers' Orientation Program: All the executives were encouraged to express their opinions and provide reviews on UDAAN'23, the freshers' orientation program. This segment aimed to gather valuable insights into the</p>		<p>➤ Each wing was given the opportunity to</p>

	<p>organization, content, and effectiveness of the program.</p> <p>2. Feedback on the Program: The floor was opened to receive feedback on what good it was done and what can be done to improve it by a level. This helped in assessing the strengths and areas that needed enhancement.</p> <p>3. Key Takeaways from UDAAN'23: Everyone was asked to reflect on and share their key takeaways from UDAAN'23 which would help to learn for the upcoming events and do even better.</p>		<p>clear out any internal wing conflicts and know their key takeaway from UDAAN.</p> <p>➤ Every wing could give their feedback on the event and suggest what could be</p>
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Next Meeting:

The next meeting was held on 2nd September

Adjournment time: 4pm

Meeting Minutes recorded by: Sanjana Maini , Student Council General Secretary

(Handwritten Signature)
Directorate of Student Affairs
 SRM University, Andhra Pradesh
 Neerukonda, Guntur District,
 Andhra Pradesh, Pincode-522240.

Date: 12.05.2023

Minutes of Meeting

Level of Meeting : Core Committee Meeting
 Date :12.05.2023
 Time : 2:00 pm
 Venue : Classroom

Participants:

1. Manikantha G
2. Anisha Y
3. Gautam B
4. Shivam A
5. Anuraag T
6. Sukhdev K
7. K Parveen

Agenda:

1. Regarding Student Council Structure & Recruitment/Selection Process

The Student Council members commenced the meeting with the Vice Chancellor to discuss the Student Council Structure, Recruitment and Selection Process.

S.No	Discussion Points	Response	Action Taken
1	Discussion	All the members in the panel accepted the point of discussion.	<p>The following points were discussed with the Vice Chancellor to structure the Student Council , Recruitment and Selection Process.</p> <ul style="list-style-type: none"> ● Learning hours to credit ● Inside and outside classroom activities ● Under club etc. - structured properly ● Learning hours - part of curriculum ● 1 day affair - final round

			<ul style="list-style-type: none"> ● Suggestions on document to academic council - end of may, june 1st week ● University level advisory board - deans, key functionaries, and past members, how many times to meet in a year ● House segregation ● Sports secretaries - sports committee ● Student council executive committee of student council - only conveners ● Discussions with management - exec committee ● Larger council - meet semester wise ● Fix the structure ● Advisory board structure ● Executive committee structure (change from core), core 4 ● Define role of the other members ● Frequency of meetings - agenda, meetings, and action taken report ● Decide the overlap with the clubs and societies meeting - how many heads etc subject to decision in meeting ● Academic affairs representatives in the executive council committee - academics wing, one person (lab issue, faculty, regular feedback) ● Selection committee for interviewing students: dsa (chair of committee), asst director, counselors, one faculty warden, faculty advisor of any club, dean liberal arts, clm dept, english language, core committee members (4) ● Vc - last stage ● Not needed to re invite applications
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			<ul style="list-style-type: none">● Float the message that weightage is there, that there is something to learn, motivation, emphasize credits, time to learn leadership or managerial skills hands on● Announce during valedictory ceremony● Go ahead with selection committee● 27th finalization● Announce before summer vacation and announce● 1st Aug● 10 days orientation program - diagnostic tests, structured, registration, no classes - only activities, diagnostic tests for skills, club registration and sports registration, cultural programs, sports activities (monsoon), complete induction, campus visit, groups of volunteers, at an institute in which students take care of them● Plan ready one month before registration - available on website - all attendance compulsory at every activity location - keep engaged and execution
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Signature of the concerned authority along with seal
Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 12/04/2023

Minutes of Meeting

Level of Meeting : Core Committee Meeting
 Date : 12/04/2023
 Time : 3:00 pm
 Venue : ALC

Participants:

1. Manikantha G
2. Anisha Y
3. Gautam B
4. Shivam A

Agenda:

1. Aligning with the University Vision

The Student Council members commenced the meeting with the Vice Chancellor to discuss Aligning with the University Vision.

S.No	Discussion Points	Response	Action Taken
1	Career Counseling	All the members in the panel accepted the point of discussion.	It was suggested to start career counseling from the first year since many students are confused about their direction or future plans.
2	Screening		It was also suggested to do proper student screening before joining <ol style="list-style-type: none"> a. many departments do not have a proper screening process b. Ex. taking only based on interview
3	Behavioral Ethics		Behavior of faculty
4	Residential Campus		It was also proposed to shift a majority to residential campuses.

5	Inter College Competitions.		Visiting Universities for competitions like hackathons and arrange competitions for other departments like case study competitions.
6	Workshops		It was also proposed to conduct more Technical and non technical workshops.
7	Co-Curricular Activities.		Co-curricular emphasis a. integrate into the credit system
8	Interdisciplinary Course.		It was also instructed to execute Interdisciplinary courses.
9	Upgradation of learning materials		Update the learning material a. some of the material is outdated
10	Counseling		Counseling in a manner to provide specific course for different people a. Entrepreneurship/Placements/HS
11	Attendance Policy		It was also instructed to make the following changes in attendance policy a. Make above 9 CGPA not mandatory to follow attendance quota as they can focus on co-curricular
12	Size Reduction.		It was also proposed to reduce the size of the classrooms.



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Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 10.09.2022

Minutes of Meeting

Level of Meeting : Core Committee Meeting
Date : 10.09.2022
Time : 4:00 pm
Venue : Conference Room

Participants:

1. Manikantha G
2. Anisha Y
3. Gautam B
4. Shivam A
5. Snehlata R
6. Srinath P
7. Swaapnika C
8. Tanishk Y

Agenda:

1. Garba Night

The Student Council members commenced the meeting with the Core Committee members to discuss the agenda of Garba Night.

S.No	Discussion Points	Response	Action Taken
1	PARTICULARS	All the members in the Forum accepted the point of discussion in the meeting.	The following points were discussed to execute the Garba Night Event. <ul style="list-style-type: none">• Name TBD• Timings: 6:30 PM - 8:30 PM• Dress Code: Kurti & Ghaghra Choli• Location: By Hostels/Mess• Backup - Auditorium?• & Food Fest?

2	REQUIREMENTS		<p>The following requirements was proposed for the Garba Night Event.</p> <ul style="list-style-type: none"> ● Speakers - rent ● Lights ● Tent? ● Dandiya sticks - or creative arts club making sticks ● Playlist - songs ● Volunteers
3	FLOW		<p>The following Plan of Action was proposed for the Garba Night event.</p> <ul style="list-style-type: none"> ● Puja ● Garba ● Dandiya ● Prizes? - Best Dressed, Best Garba Performance
4	WORKSHOP		<p>In the meeting it was also suggested to float the registration form for Garba Workshop on Monday and close on Wednesday.</p>



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Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 31.08.2022

Minutes of Meeting

Level of Meeting : General Meeting
 Date : 31.08.2022
 Time : 4:00 pm
 Venue : Conference Room

Participants:

1. Manikantha G
2. Anisha Y
3. Gautam B
4. Shivam A
5. Manjari
6. NSK Sarayu
7. Himanshu O
8. Swaapnika C

Agenda:

1. Creation of Teams for Upcoming Events, Houses & Club Recruitment

The Student Council members commenced the general meeting to discuss the Creation of Teams for the Upcoming Events, Houses and Club Recruitment.

S.No	Discussion Points	Response	Action Taken
1	EVENTS TBD	All the members in the panel accepted the point of discussion.	In the meeting the following events were proposed for the upcoming academic year. <ul style="list-style-type: none"> ● Tech & Management Fest - Sept ● Food Fest - Sept ● Nationwide Wide Natyaswara - Oct ● ALOHA - Oct/Nov ● Sunshine - Nov ● Science Fest - Nov ● Christmas/New Years - Dec ● Original - Jan

			<ul style="list-style-type: none"> ● Sports Fest - Feb ● Cultural Fest Kalpataru - March ● DJ Night ● Halloween - Oct 31 ● MUN Workshop - Sept/Oct & Competition - Jan ● Dance Club -> SRM, Workshop - Oct ● Navratri night - garba ● Hostel game night?? Etc. table tennis, karaoke ● scavenger hunt ● Public flash mob - Natyaswara ● International Workers Day (may 1) - acknowledge workers
2	CLUBS		<p>The following points were discussed for restructuring the club.</p> <ul style="list-style-type: none"> ● Club Restructuring - restrict recruitment to 1 club <ul style="list-style-type: none"> ○ Can have workshop/competitions for everyone ○ Elimination criteria ○ Year-long recruitment ● Separate - Sports Committee
3	TEAMS		<p>The following teams were formed as per the events specified.</p> <ul style="list-style-type: none"> ● Teacher's Day Team <ul style="list-style-type: none"> ○ Lead - Ramya ○ E - Kunal ○ E - Sanjana ○ E - Vishwa ○ E - Snehlata ○ Lead - Vaibhav ○ PR - Tanishk ○ PR - Swaapnika ○ PR - Vuhaaditya ○ W - Medha ○ W - Manjari

4	Valedictory Team		<ul style="list-style-type: none"> ○ Lead: Kshitij ○ PR - Himanshu ○ PR - Krishna ○ E - Divyanshu ○ E - Harshitha ○ E - Megh ○ W - Sarayu ○ W - Sravani
5	TASKS		<ul style="list-style-type: none"> ● Tanishk - Community Names + motto <ul style="list-style-type: none"> ○ Orion ○ Hercules ○ Draco ○ Athens, Rio, Cassiopeia, Phoenix ● Swaapnika, Vaibhav - Divisions ● PR <ul style="list-style-type: none"> ○ Min 10 vendors ○ Deadline: Sept 10 decide contacts ○ Cuisines: north, south, continental
6	MISCELLANEOUS		<p>The following miscellaneous points was discussed in the meeting :</p> <ul style="list-style-type: none"> ● Music room issue ● Implement monthly SC checkups ● Schedule club meetings with clubs to inform them about the recruitment process ● Schedule Fashion Club meeting



Signature of the concerned authority along with seal
Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 05.07.2022

Minutes of Meeting

Level of Meeting : Executive Committee Meeting
 Date : 05.07.2022
 Time : 4:00 pm
 Venue : Conference Room

Participants:

1. Manikantha G
2. Anisha Y
3. Gautam B
4. Shivam A
5. Anuraag T
6. Sukhdev K
7. K Parveen
8. NSK Sarayu
9. Manjari
10. Vuhaaditya K

Agenda:

1. Discussion on the Upcoming Year Events/Duties/Ideas

The Student Council members commenced the meeting with the Executive Committee to discuss the Upcoming Year Events, Duties and Ideas.

S.No	Discussion Points	Response	Action Taken
1	Campus Exchange Program	All the members in the panel accepted the point of discussion.	Exchange Program - KTR Campus for Club Add-Ons <ul style="list-style-type: none"> - Ex. Go to music college etc., dance - Cubing competitions at other colleges - ACTS - debates, public speaking competitions - Miming KTR - theater

2	Event Execution		In the meeting it was instructed that every club needs to execute 2 prominent events monthly.
3	Miscellaneous		August - Magazine launch, Convenor/Council Inauguration 17th or 18th announcements, ALOHA TBD, Aug 15 (dance & music prep)
4	Mentoring		In the meeting it was suggested that the Executive Committee needs to focus on Mentoring and encourage the club to participate in outside competitions.
5	Recruitment		In the meeting it was also suggested to hire New music/dance mentors and also to form a College band
6	Conduct of Activities		It was also suggested that after 5pm student activities can be conducted in the classrooms .
7	Event Calendar		It was also instructed to prepare the Event Calendar for the upcoming academic year.
8	Social Media		The Student Council also suggested the Executive Committee to be active on social media and keep posting the latest updates.
9	Kalpataru		<p>Kalpataru - next sem? But start planning</p> <ul style="list-style-type: none"> - Invites, liaisons - Events/competitions - Budget - Prize money - Fortnight update - Sponsorships
10	Counseling Sessions		In the meeting it was also instructed to keep a track on Counseling sessions.

11	Dancers		Dancers learned - what to do?
12	Club Convenors		It was also instructed to club convenors to give presentations to the new team members about the club.
13	Outreach Program		10 outreach - campus duty during aloha for guidance
14	Student Trainees.		It was also instructed to figure out Student trainees for the execution of the upcoming programs.



Signature of the concerned authority along with seal

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 14/03/2022

Minutes of Meeting

Level of Meeting : Executive Committee Meeting
 Date :14/03/2022
 Time : 3:00 pm
 Venue : ALC

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Ashirwad sharma
6. Cherukuri Chandan
7. Kotta Sai Vara Nitya
8. Kolli Sukhdev
9. Tanoogna Mallarapu
10. Shainaz.shaik

Agenda:

1. ALOHA Planning

The Student Council members commenced the meeting with the Executive Committee members to plan for the upcoming event ALOHA.

S.No	Discussion Points	Response	Action Taken
1	PARTICULARS	All the members in the panel accepted the point of discussion.	<p>The following particulars were discussed for the execution of the event ALOHA.</p> <ul style="list-style-type: none"> ● Date to be fixed - April 9th ,2022. ● Timings proposed 10am to 5pm. ● Whether to call a DJ or Band? ● Whether to make it Outdoor or indoor event. ● Food stalls to be executed. ● Atrium ● Stand up comedian

			<ul style="list-style-type: none"> ● Hybrid mode ● Theme to be decided. ● Approximate count ● Whether to conduct the event in the auditorium?
2	EVENTS & LOGISTICS		<p>The following structure was proposed for the execution of the event ALOHA in the meeting.</p> <ol style="list-style-type: none"> 1. Setting up stage - 4L, lighting - 3L?, food & everything - 7L 2. Online and offline????? 3. Freshers 4. Rendezvous 5. Dance competition, singing, treasure hunt <p>Clubs: Dance, music, acts, movie, creative arts, photography, anime society, fitness club</p> <p>Other: Decoration - lights, Photo Booth, hosts?, performances</p>



Signature of the concerned authority along with seal

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 23/02/2022

Minutes of Meeting

Level of Meeting : General Meeting
 Date : 23/02/2022
 Time : 11:30 am
 Venue : Classroom

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Kishwar Parveen
6. Rajyalakshmi kadiyala
7. Moksha Smruthi
8. SALONI BANGAR
9. Hasitha
10. Yasaswini k

Agenda:

1. Science Day Team & Miscellaneous Tasks

The Student Council members commenced the meeting for the execution of the Science Day Team, and to take an update on the Miscellaneous Task.

S.No	Discussion Points	Response	Action Taken
1	SCIENCE DAY	All the members in the panel accepted the point of discussion.	The following points of discussion were executed for the celebration of the Science Day event. <ul style="list-style-type: none"> ● 20-30 members will be required ● OD to be given ● Council Members Participants <ul style="list-style-type: none"> ○ Manogna ○ Anisha ○ Jayanth ○ Nitya ○ Manish

			<ul style="list-style-type: none"> ○ Sai Teja ○ Manikantha ○ Farahnaaz ○ Likhitha ● Certificates / Bus to be provided ● Maximum footfall capacity 300-500 students
2	MISCELLANEOUS		<ul style="list-style-type: none"> ● Magazine Team to decide - whom to invite? ● When will the inaugural happen? ● Discuss alignment modification with Shivam ● Planning of ALOHA to be scheduled on March 25th.



Signature of the concerned authority along with seal

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 20/02/2022

Minutes of Meeting

Level of Meeting : Executive Committee Meeting
Date : 20/02/2022
Time : 11:30 am
Venue : Classroom

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Hasitha
6. Abdul Farahnaaz
7. Himansh
8. Abdul Farahnaaz
9. P deepak Sai
10. Kolli Sukhdev

Agenda:

1. Matrubhasha Day Event

The Student Council members commenced the meeting with the members of the Executive Committee to discuss the celebration of Matrubhasha Day .

S.No	Discussion Points	Response	Action Taken
1	PARTICULARS	All the members in the panel accepted the point of discussion.	The following particulars to execute the Matrubhasha Day Event was discussed in the meeting. <ul style="list-style-type: none">● Online Event should be conducted.● Event to be scheduled on February 21, 2022.● HOSTS: Manogna and Himansh● Program to commence from 6:00 PM (1 HR)

2	IDEAS		<p>The following ideas were presented in the meeting for the celebration of the Matrubhasha Day Event</p> <ul style="list-style-type: none"> ● Motivation speech in Telugu - 4 ● Preamble in different languages - 5 (hindi, tamil?, telugu, bengali, odia?) ● quiz (Quiz club) <ul style="list-style-type: none"> ○ Interesting facts? ● Original proverb and guess the language ● <i>Singing in different languages mein...mashup</i> ● Presentation: tribute for poets in different languages ● Translating phrases in languages or movie scenes? ● Standup comedy on different languages ● <i>Speaking in own mother tongue without using any english word</i> ● Online Antakshari? <ul style="list-style-type: none"> ○ Ask to raise hand, or groups ○ Prizes for who ends?
3	PROGRAM		<p>The following Plan of Action was discussed in the meeting for the celebration of Matrubhasha Day Event</p> <ul style="list-style-type: none"> ● Motivational speaker (4-5) ● Music Club song ● Kahoot Quiz ● Faculty speaking

Date: 01/02/2022

Minutes of Meeting

Level of Meeting : General Meeting
 Date : 01/02/2022
 Time : 3:00 pm
 Venue : ALC

Participants:

1. Manikantha G
2. Anisha Y
3. Gautam B
4. Shivam A
5. Anuraag T
6. Sukhdev K
7. K Parveen

Agenda:

1. Cultural Fest

The Student Council members commenced the meeting to discuss the planning and execution of the cultural fest.

S.No	Discussion Points	Response	Action Taken
1	IDEAS	All the members in the panel accepted the point of discussion.	The following ideas were proposed in the meeting. <ul style="list-style-type: none"> ● Only club-driven competitions ● Internal competition ● Internal volunteer competition ● Promotion <ul style="list-style-type: none"> ○ Flash Mobs ○ On Ground - Inside/Outside ○ Social Media ● Registration method - entry fee
2	TIMELINE		The following event timeline was discussed in the meeting.

			<ul style="list-style-type: none"> ● Cultural Fest Name Ideas - Feb 1, 11:59 PM ● Cultural Fest Name Decision - Feb 3 ● Logo, tagline - Feb 4 ● Brochure ● First promotion post (cult fest reel) - Feb 2 ● Committee volunteer form - Feb 2 ● Talk to Finance Dept for SRM UPI ● Create a separate Instagram page ● Finalize Celebrities to Invite
3	CULTURAL FEST WEBSITE IDEAS		<p>The following cultural fest website ideas were presented in the meeting.</p> <ul style="list-style-type: none"> ● Homepage - timeline ● Sponsors ● Contests - prize amount ● Registrations for fest and competitions - payment gateway ● Contact - team details
4	MISCELLANEOUS		<p>The below mentioned miscellaneous work was discussed in the meeting.</p> <ul style="list-style-type: none"> ● House point dashboard ● Club meeting to fix calendar ● Cultural secretary ● Director sports meeting ● Point system and document for houses - Feb 3 <ul style="list-style-type: none"> ○ Assigned: Gautam, Divyanshu, Ramya ● Tentative competition and points document



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Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 20/01/2022

Minutes of Meeting

Level of Meeting : Executive Committee and Event Team Meeting
 Date : 20/01/2022
 Time : 2:00 pm
 Venue : Conference Room

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Himansh
6. Madhav Walia

Agenda:

1. Republic Day Event Discussion

The Student Council members commenced the meeting with the Executive Committee and Event Team to discuss the Republic Day event.

S.No	Discussion Points	Response	Action Taken
1	Flow of Event- Republic Day		The following Plan of Action for republic day was discussed in the meeting - <ul style="list-style-type: none"> ● Introduction of Republic Day ● Flag Hoisting ceremony ● VC Sir Speech ● Surya Namaskar ● State Tableau by Council Members (15 min) (background music) - video ● Dance video - same song, different people ● 1 Singing Videos (1/2) ● Sign off & leave the audience with the movie ● Movie Club Video

2	Miscellaneous		<p>The following miscellaneous activities for celebration of republic day was discussed in the meeting.</p> <ul style="list-style-type: none">● UGC requirement: Surya Namaskar● Design Team: Poster (for Program & Instagram post)● Duration: 1 hr● Hosts: Manogna & Rajyalakshmi● Script● Make a template and compile it for the states



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Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 18/12/2021

Minutes of Meeting

Level of Meeting : General Meeting
 Date : 18/12/2021
 Time : 3:00 pm
 Venue : ALC

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Himansh
6. Madhav Walia
7. Yasaswini Desu
8. Varun Aditya Madala
9. CHIKKALA KIRAN SAI
10. Abdul Farahnaaz

Agenda:

1. Clubs Performance & Upcoming Initiatives/Events

The Student Council members commenced the meeting to complete the pending tasks for Teachers Day and also to discuss the upcoming Orientation Program.

S.No	Discussion Points	Response	Action Taken
1	Particulars	All the members in the panel accepted the point of discussion.	<ul style="list-style-type: none"> ● Club plan of action was discussed. ● Inauguration of Student Magazine was exhibited in the meeting. ● Regular competition - houses were discussed. ● Policies - NSS were discussed. ● Sports activities - job of finding different competitions was

			<p>assigned to the respective members.</p> <ul style="list-style-type: none"> ○ Ex. Kalpatharu (yearly events - sports calendar) ● 22 Dec - Event with Manthena Satyanarayana was scheduled.
2	Miscellaneous		<ul style="list-style-type: none"> ● Club Performance Dashboard <ul style="list-style-type: none"> ○ to update events/competitions/meetings: photography club, business voyage, ADD?, dream formulate, dance club, music club, ACTS ○ Underperforming: thespia, ASME, dream formulate, toastmasters, welfare club ○ Most active: fitness club was appraised in the meeting. ● Instagram page: meet the members/introduce convenors of each wing in a post so people know who to address ● To Send certificates for volunteers/organizers of the Sunshine event , was advised in the meeting. ● 1st year Student Council recruitment to be closed was instructed in the meeting.



Signature of the concerned authority along with seal

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 19/10/2021 and 9/11/2021

Minutes of Meeting

Level of Meeting : Member and Volunteer Meeting
 Date : 19/10/2021 and 9.11.2021
 Time : 2:00 pm
 Venue : Classroom

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Himansh
6. Madhav Walia
7. Bhuvana Venigalla
8. CHIKKALA KIRAN SAI

Agenda:

1. Sunshine - Children's Day Review

The Student Council members commenced the meeting to discuss on the Plan of Action of the Sunshine-Children's Day Review

S.No	Discussion Points	Response	Action Taken
1	Particulars	All the members in the panel accepted the point of discussion.	The following particulars was taken up in the meeting <ul style="list-style-type: none"> ● Date Change: Thursday, November 11 & Friday, November 12 ● Two Schools ● Drawing Competition - Materials
2	Plan of Action		The following Plan of Action for the Aforesaid event was proposed in the meeting <ul style="list-style-type: none"> ● <u>Morning Session: 9:00-12:30</u>

			<p>Navulur (Total Students: 418)</p> <p>Teams</p> <p>9:30 am-11:30 am</p> <ol style="list-style-type: none"> 1. 1st-3rd: Drawing Competition (Total: 136) (+5) <ol style="list-style-type: none"> a. Team Lead - Nitin b. Manogna c. Pallavi d. Naveen e. Sampath f. Nithin g. +1 2. 4th-5th: Hopping Competition (Total: 98 Boys: 43 Girls: 55) <ol style="list-style-type: none"> a. Boys Team Lead - Himansh <ol style="list-style-type: none"> i. Mihir ii. Pranay kakarla iii. Manikesavareddy b. Girls Team Lead - Geethika <ol style="list-style-type: none"> i. Rajyalakshmi ii. Yasaswini iii. Madhuri 3. 6th-8th: Running Race (Total: 122 Boys: 64 Girls: 58) <ol style="list-style-type: none"> a. Boys Team Lead - Sai Teja <ol style="list-style-type: none"> i. Saideepak ii. Preetham Vallabhaneni iii. Lakshmi gowtham b. Girls Team Lead - NavyaTeja <ol style="list-style-type: none"> i. Sruti ii. Mounika iii. Narendhar 4. 9th-10th: Tug Of War (Total: 62 Boys: 25 Girls: 37) <ol style="list-style-type: none"> a. Boys Team Lead - Anuraag <ol style="list-style-type: none"> i. Akshay Tadi ii. Manish iii. Pawan pasam b. Girls Team Lead - Nitya
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			<p>i. Gayathri Priya ii. Firdous iii. Shainaz</p> <p>All-Around</p> <ol style="list-style-type: none"> 1. Manikantha 2. Anisha <p>Hosting/Winner's Announcement - Manogna 11:30-12:30: Prize Distribution, Music Club Singing, Open Mic (if time permits)</p> <p>Indoor Games (if Competitions complete before time/rain)</p> <ul style="list-style-type: none"> ● Dumb Charades ● Antakshari ● Simon Says ● Sit and Stand? ● Telephone/Chinese Whispers - message passing ● Pictionary ● Four Corners - (4-5) ● I Spy ● Hot Potato ● Multiples of 5 (6-8) ● Memory - ABCs ● Open Mic (9-10) ● Reciting Poems ● Spelling Bee ● In the pond, Out the pond ● Tongue Twisters ● trivia - groups and questions, write on board <ul style="list-style-type: none"> ● <u>Afternoon Session: 1:30-? (End time to be decided)</u> <p>Neerukonda School (Total Students: 60) Teams</p> <ol style="list-style-type: none"> 1. 1st-3rd: Drawing Competition (Total:) <ol style="list-style-type: none"> a. Team Lead - Nitin b. Manogna c. Pallavi
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			<p>d. +4</p> <p>2. 4th-5th: Red Light, Green Light (Total:)</p> <p>a. Team Lead - Himansh</p> <p>i. Mihir</p> <p>ii. +5</p> <p>All-Around</p> <p>1. Manikantha</p> <p>2. Anisha</p> <p>Planning: Potential Activities:</p> <ul style="list-style-type: none"> ● Storytelling competition ● Create cards for kids? ● Music club & dance club performances/events ● Movie after lunch ● Campus tour - 30-45 min ● Games/Sports <p>Activities/Competitions</p> <ul style="list-style-type: none"> ○ Frog jump ○ Red light, green light ○ Tug of war 9&10 ○ Musical chairs ○ Acting competition ○ Running race ○ Cricket match ○ Sack race ○ Four corners ○ Pictionary ○ Playing cards ○ Paper cups piling ○ Mime ○ Dumb charades ○ Housie ○ Long jump ○ Dodgeball ○ London london statue ○ Kho kho ○ kabaddi <ul style="list-style-type: none"> ● Open Mic - following performances ● Planting a tree/plant ● Workshops
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			<ul style="list-style-type: none"> ○ Drawing teaching & competition ○ Arts and crafts ○ Fluid painting ● For teachers ● Theme-To Be Decided ● Photo Booth? - forward pictures to teachers/school <ul style="list-style-type: none"> ○ Cutouts, props ● Sponsorships - outreach team ● Banner <ul style="list-style-type: none"> ○ Colors in plates - palm print and paint ○ Side hand wash ● Cultural: Dance & Music - after lunch (approx 1 hour) <ul style="list-style-type: none"> ○ Group dance - show steps and follow ● Creative Arts ● Quiz Club - Basic GK ● Sports Club <p>Miscellaneous:</p> <ul style="list-style-type: none"> ● Prizes for competitions ● Lunch & snacks ● Chocolates ● Gifts <ul style="list-style-type: none"> ○ Complimentary gift - card for wishing for future, motivation as a memento of the event ● Design - t-shirt - for organizers of the event - logo on shirt, tagline Or caps (TBD) <ul style="list-style-type: none"> ○ "Volunteer" on back, "Organizer" ○ Color of shirt - navy blue, white, black ● Bands - logo ● Logo of event & tagline
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Date: 30/10/2021

Minutes of Meeting

Level of Meeting : General Meeting
 Date : 30/10/2021
 Time : 3:00 pm
 Venue : ALC

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Himansh
6. Madhav Walia
7. CHIKKALA KIRAN SAI

Agenda:

1. Student Council Plans for the Upcoming Months


The Student Council members commenced the meeting to complete the pending tasks for Teachers Day and also to discuss the upcoming Orientation Program.

S.No	Discussion Points	Response	Action Taken
1	Wings Duties & Management:	All the members in the panel accepted the point of discussion.	<ul style="list-style-type: none"> ● Student Helpdesk: Train in responding to emails & to handle the helpdesk email ● Outreach Team: Gather competition from other Universities <ul style="list-style-type: none"> ○ Give assignment: 25 competitions from all colleges in a spreadsheet by next week, share with asst director/sc email - include the name of college, email, competition details

			<ul style="list-style-type: none"> ○ Outside competitions/events conducting ○ Each member: 3 different competitions in different universities and private institutions etc., useful for students ○ 20-25 per month
2	SRM-AP Magazine		<ul style="list-style-type: none"> ● New name - catchy suggested <ul style="list-style-type: none"> ○ Keep Khalbali? ● Form team - some members from Writers Co. & Council and all people <ul style="list-style-type: none"> ○ People writing articles for each section ○ Editorial board ● Writing articles, editing, designing <ul style="list-style-type: none"> ○ Accepting articles from everyone in the campus ○ Interview - News ○ How-To, DIY ○ Opinion section ○ Jokes ○ Sports ○ College News section ● Bimonthly ● Launch: December? ● Outreach - collecting articles <ul style="list-style-type: none"> ○ Plagiarism check?? Payment - TBD ● Roll out google form - make a team - send to everyone - accept submissions ● Launch: Jan 1st ● 6-8 pages, min 2 pages
3	Offline Activities		<ul style="list-style-type: none"> ● Regular GD Competitions/Practice - in campus - Himansh

			<ul style="list-style-type: none"> - biWeekly? - 3 panelists to judge - Share experience for GD - acceptions or rejections <p>Reason for not logging in:</p> <ul style="list-style-type: none"> ● Not understanding the competition ● 3 days before - through social media explaining the competition <p>Active Participation in Clubs</p> <ul style="list-style-type: none"> ● Change teammates? ● Train people to take over - to function the club ● 2-3 people in a committee?? ● Second line ready to take over....few list of people to train then interview process to select the next chairpersons ● For clubs that require knowledge of club (Creative Arts, dance, music) - must be in the club before with experience and have active participation <p>First Years to Council - next semester</p> <ul style="list-style-type: none"> ● Co-leads in wings to become conveners <p>Social Media</p> <ul style="list-style-type: none"> ● Do better ● Nice hashtag, Diwali, BTS Shots for a post - boomerangs, time lapse - Nov 4th . <p>Random</p> <ul style="list-style-type: none"> ● Whiteboard - spray paints → graffiti wall - arts club - permission
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4	Aloha		<p>The following minutes were taken up in the meeting for ALOHA</p> <ul style="list-style-type: none">● Presume physical classes from Jan● Sashs
5	Children's Day		<p>The following minutes for Childrens Day was taken up in the meeting</p> <ul style="list-style-type: none">● Dance Club performance - competition for all dance forms● People to come to dance● Zoom participation● Group dance to be held in the auditorium. To send mail to the music club by Friday afternoon.


Signature of the concerned authority along with seal
Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 01/09/2021

Minutes of Meeting

Level of Meeting : Executive Committee Meeting
 Date : 01/09/2021
 Time : 3:00 pm
 Venue : ALC

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Akella sathwika
6. Bineeth Kumar Kollipalli
7. Chandra Drusya
8. K SAI SANDEEP

Agenda:

1. Pending Tasks for Teachers' Day Event & Upcoming Orientation Discussion

The Student Council members commenced the meeting to complete the pending tasks for Teachers Day and also to discuss the upcoming Orientation Program.

S.No	Discussion Points	Response	Action Taken
1	Teachers Day	All the members in the panel accepted the point of discussion.	<p>The following To Do List for the Teachers Day was discussed in the meeting</p> <ul style="list-style-type: none"> ● Get a song from the faculty ● Prepare the schedule for the day - Madhav to complete the task. ● Padlet - share with the students to write/create messages and filter them later ● Writers Co: prepare the introductions for each department (17) ● Design: To inform Jayanth to prepare the video with each of the departments and photos.

			<ul style="list-style-type: none"> ● Decide 2 hosts for the event ● Prepare a 25 question kahoot quiz for the teachers to take part in the Teachers Day celebration.
2	Orientation		<p>In the meeting the following slots were decided for the Orientation Program.</p> <ul style="list-style-type: none"> ● Student Council- Slot 1 - Friday (30 Minutes) ● Campus Tour (5 Minutes) ● Introduce Council (25 Minutes) ● Core committee speaking some lines ● Club -Slot 2 - Saturday (1 Hour)



Signature of the concerned authority along with seal

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Date: 14/09/2021 and 15/09/2021

Minutes of Meeting

Level of Meeting : Executive Committee Meeting
 Date : 14/09/2021 and 15/09/2021
 Time : 4:00 pm
 Venue : Conference Room

Participants:

1. Manikantha
2. Anisha
3. Sai Teja
4. Manogna sista
5. Kishwar Parveen
6. Rajyalakshmi kadiyala
7. Jayant pillajetti
8. Yasaswini k
9. Tadikonda Likhitha Parvathi
10. Karnatapu Sri Sai Dhanush

Agenda:

1. Upcoming Events (Natyaswara) & Council Wings Tasks Discussion

The Student Council members commenced the meeting to discuss on the upcoming event Natyaswara and also to execute on the Council Wing Task Discussion.

S.No	Discussion Points	Response	Action Taken
1	Dry run for Newsmakers	All the members in the panel accepted the point of discussion.	In the meeting it was instructed to conduct the dry run for Newsmaker Session on 15th September 2021 at 9pm & ACTS
2	ALOHA		To decide whether ALOHA needs to be conducted online or offline
3	Workshop for writers co		In the meeting it was also decided to conduct a workshop for Writer Co.

4	Mental health sessions		The Mental Health Session discussion point was also taken up in the meeting.
5	Natyaswara competition		<p>The following To Do List was discussed for the Natyaswara Competition</p> <ul style="list-style-type: none"> a) Create poster (2) <ul style="list-style-type: none"> o **Theme: Navratri (devotional) o 1: for other colleges embedded with google forms o 2: inside out b) Connect with outreach team → list of different colleges to be sent through student council mail id <ul style="list-style-type: none"> o Get the student council numbers from other colleges, if not there then from ma'ams mail id to official c) Google form for submissions d) Rules and regulations e) To decide whether the Judges need to be invited from outside?? f) Invite people to perform (instrumentalists, dance, singing) g) To decide on the nature of the Prizes <ul style="list-style-type: none"> • The Rounds for the competition was also proposed in the meeting <ul style="list-style-type: none"> o Round 1 judging and filtering o Round 2 likes posting
6	Close deadline with think tank and interviews		To close the deadline with Think Tank and Interviews.
7	Meeting with writers co .		Meeting with writers co to assign the activities report writing .
8	Prepare for the SC CTF event - Rendezvous (Oct 23-24)		Prepare for the SC CTF event - Rendezvous (Oct 23-24)
9	Event Coordination		Contact outreach team about events in other colleges

10	Icebreaker event		To conduct the Ice Breaker event on 18th September 2021.
11	Miscellaneous		<p>The following miscellaneous points was also taken up in the meeting</p> <ul style="list-style-type: none">• Natyaswara on social media - group heads• Brainstorm tag for official humans of bombay - campaign on student council for newsmakers - share them or other stories• Idea day• Send mail to all students with handles• The club was also instructed to give a proper handover proforma after the existing club bodies pass out from the campus.



Signature of the concerned authority along with seal

Directorate of Student Affairs
SRM University-AP, Andhra Pradesh
Neerukonda, Guntur District,
Andhra Pradesh, Pincode-522240.

Alumni Insights being a part of SRMAP Council

SRM University, AP has been an enlightening and transformative journey for me not only as a student but also as a person. The opportunities that the University provided through its infrastructure and capabilities, gave me more exposure than I had imagined and sculpted me into a more confident and capable person. I had the privilege to establish a club and become the Events Head of the Student Council, through which I met a lot of people, professionals, and delegates. These experiences have shaped me as a person to be a better leader and function in groups well. I learnt how to delegate work, communicate effectively, conduct business deals, and be a more considerate person. I learned to thrive under the constant pressure of the time crunches and have cultivated leadership qualities and a deep sense of responsibility. I have honed my communication skills through the experiences in the work and learnt how to effectively manage time as well when I acted as the Captain of the Basketball team. My experiences as the Events Head, Convener, and Captain of the team, without a question have shaped me in my personal and professional life and are helping me survive in a new culture and sustain myself in a master's course about Businesses. I am grateful to SRM University for this opportunity.



Thanks and Regards,

Anuraag Tsundururu

AP19110010440

Serving as the Student Council President at SRM University AP for two years, I developed several key qualities that have significantly shaped my professional and personal growth. Leadership was foremost, as I learned to guide diverse teams with confidence and vision. Effective communication became my cornerstone, enabling me to articulate ideas clearly and negotiate successfully. Strategic planning and time management were critical in juggling multiple responsibilities, teaching me to prioritize tasks efficiently. Delegation and trust in my team's abilities were essential, fostering a collaborative environment. These experiences nurtured my resilience, adaptability, and problem-solving skills, preparing me for future challenges in any dynamic setting.



Thanks and Regards,

GKV Manikantha

AP19110030035

My time as Student Council Vice President has proven not only memorable but essential to my personal and professional growth. By managing a diverse set of tasks, from leading group meetings to collaborating directly with the administration, I developed my communication, teamwork, and problem-solving skills. Building on my business knowledge through practical experience, we created systems utilized even today. My involvement in contributing to something so impactful leaves me forever fortunate to SRM-AP.



Thanks and Regards,

Anisha Yadlapalli

AP20311130008

Student Council Composition



Table 1:	
President	Preetam Vallabhaneni (CSE 4TH H)
Vice President	Niruktha V (PSY 3RD DS)
Treasurer	BVS Laxman (CSE 3RD H)
General Secretary	Sanjana Maini (CSE 3RD DS)

Table 2: EVENTS	
Convenor	Chandrasai D (CSE 4TH H)
Co-Convenor	Stella Ch (2ND H)
Cult Sec. Pegasus	Adhya P (BBA 2ND DS)
Cult Sec. Ursa	Chandana P (CSE 2ND H)
Cult Sec. Phoenix	RamyaSree Vempati (CSE 3RD H)
Cult Sec. Orion	T Mohan Ravi Shankar (CSE 2ND H)
	Mohan Satya Venkat (CSE 2ND H)
	Srinath (CSE 3RD DS) (technical events)
	Tahaa M (CSE 2ND H) (cultural events)
	Danda Satya Naga Sathwik
	Likhith T (CSE 3RD H)
	Mokshith Kristam (MECH 4TH H)
	Chadalavada Maanya(pr/pub)
	*Tarun Krishna (CSE 3RD DS)
	Eswar T
	Kasak
	Nimshasri R (Cultural Events)
	Dhanya Karapurath

Table 3: PUBLIC RELATIONS (Media, Helpdesk, Outreach, Promotions)	
Convenor	Rohan Middela (CSE 3RD H)
	Hareesh Beecha (CSE 3RD DS)
Social Media Head	Tharun (CSE 3RD H)
Social Media co head	Nithenn Redhi
	Rohan Kammula (CSE 2ND DS)
	Harshith S (CSE 2ND DS)
	Sai Niketh (CSE 2ND DS)
	Bharath Kumar (MECH 3RD DS)
	Ansh Kirdak (CSE 2ND H)(pr/pub)
	Khushi Mahajan (PSY 2ND DS)(pr/pub)
	Revanth Idupalapati
	Arjun M
	Mounik.B(pr/pub)
	Vanshika Tyagi (Cultural Events)
	Adi Vishnu Avula
	Talluri Sri Nandan
	Anirudh Kuchibotla

Student Council Composition

Table 7: ACADEMIC	
Convenor	Ayush Singh Rathore (CSE 3RD H)
Co-Convenor	M. Ahmad Raza (CSE 2ND H)
Representative - PSB	Prajawal (BBA 2ND DS?)
Representative - SEAS (2)	Tanuj Sarkar (CSE 2ND H) Deepthi V (BIO 3RD DS)
Representative - SLASS	Mahi Pamnani (PSY 3RD H) (technical events)

Table 8: CLUBS & SOCIETIES	
Convenor	Nivedha Sriram (CSE 2ND H)
Co-Convenor	Ankith Reddy Vemula (CSE 3RD H)
	Shiny sankalpa (Not there)
	Nandita Cherukuri. (Cultural Events)
	Bhowmik chawda (technical events)
	Rajat Roy (technical events)
	Ram Gopal. M (Cultural Events)

Table 8: Student Representatives-SPORTS Committees			
Convenor	Gagan Veginati	outdoor	Harsha Ganduri
Co-Convenor	Praneetha B	indoor	Vishnu Vardhan
Treasurer	Teja Gayatri	Fitness Club Convenor	Krish Srivatsava
Sports Sec House of Orion	Navyanth	Racket sports	Krishna
Sports Sec House of Pegasus	Siba	yoga	Nazeer ahmad
Sports Sec House of Phoenix	Ratnadeep		
Sports Sec House of Ursa	Bhavishya		
Football	Manager	Kaushik (AP20110010013)	
	Co-Manager	Shaif (AP2111001117)	
Volleyball (M)	Manager	Kiran (AP22110030017)	
Volleyball (W)	Manager	Vaishalini (AP22211210017)	
Cricket	Manager	Chaitanya (AP22110010463)	
	Co-Manager	Krishna Kowshik (AP22110010780)	
Basketball (M)	Manager	Manideep (AP22110011628)	
Basketball (W)	Manager	Rupali (AP21311130011)	
Tennis	Manager	Venkatesh (AP21110010933)	
Badminton (M)	Manager	Sumanth (AP22110011664)	
Badminton (W)	Manager	Nivedha (AP22110010510)	
Chess	Manager	Likith (AP21110011584)	
Powerlifting	Manager	Nishant (AP22110010944)	
Athletics	Manager	Aditya Raj (AP22110010069)	
Rope Skipping	Manager	Vishnu (AP22110010094)	
Kabaddi	Manager	Sailesh	

SRM UNIVERSITY - AP, ANDHRA PRADESH

SRMAP/Reg. Off/Notification/46/2022-23

23rd January 2023

NOTIFICATION

Sub: Updation of members of the Academic Council - Reg.

Ref: SRMAP/Reg. Off/Notification/63/2021-22, dated: 25th March 2022

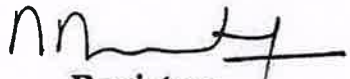
In continuation to the above cited reference, the Competent Authority of the University has been pleased to update the members of the Academic Council due to the inclusion / change in VC, Deans, HoDs and FCs as under.

Sl. No	Designation	Members	Remarks
1	Vice Chancellor	Prof Manoj K Arora	Ex - Officio Chairperson
2	Pro Vice Chancellor	Prof D Narayana Rao	Ex - Officio Member
3	All Deans	<ol style="list-style-type: none"> 1. Prof B V Babu Dean - School of Engineering and Sciences 2. Dr S Bharadhwaj Dean - School of Entrepreneurship and Management Studies 3. Prof B Kamaiah Dean - School of Liberal Arts and Social Sciences 4. Dr Vinayak Kalluri Dean - Academic Affairs 5. Prof Ranjit Thapa Associate Dean - Science Programs, School of Engineering and Sciences 6. Dr B Sivakumar Deputy Dean - Academic Affairs 7. Dr Karthik Rajendran Associate Dean - Quality Assurance and Rankings 	Ex - Officio Members
4	Two eminent Professors from IIT / NIT / IISC / IISER / University System nominated by the Chancellor	<ol style="list-style-type: none"> 1. Prof T V Gopal - Professor, Department of Mechanical Engineering, SRMIST, Chennai 2. Prof U Ramamurty - Professor, Department of Materials Engineering, Indian Institute of Science (IISc) & School of Mechanical and Aerospace Engineering, Nanyang Technological University (NTU) Singapore 	Members
5	One eminent person from Industry nominated by Chancellor	Dr K I Varaprasad Reddy Founder, Shantha Biotechnics Limited, Hyderabad	Member

13	Two student representatives (One from undergraduate programs and one from postgraduate / research programs)	1. Ms G Lakshmi Sai Bhargavi (AP19110010405) B. Tech. - Computer Science and Engineering 2. Ms Anusha Nalajala (AP18125010003) Ph. D. - Computer Science and Engineering.	Members
14	Registrar	Dr R Premkumar	Ex - Officio Member - Secretary

Terms of Reference:

1. As per the Andhra Pradesh Private Universities (Establishment and Regulation) Act, 2016, Section 23 of Chapter IV, Authorities of University, read with Chapter IV (Section 20) of Statutes SRM AP, the Academic Council is Constituted as above.
2. The tenure of the members, other than ex-officio, is for a period of three years from the date of nomination.



Registrar
Dr. R. PRÉMKUMAR
 REGISTRAR
 SRM UNIVERSITY - AP
 Andhra Pradesh - 522240

To:

1. Chairperson of the Academic Council
2. Members of the Academic Council
3. Member - Secretary of the Academic Council

Copy to:

1. PS to President
2. PS to Vice Chancellor
3. PS to Pro Vice Chancellor
4. PS to Registrar
5. File

SRM UNIVERSITY, AP - ANDHRA PRADESH

SRMAP/Reg. Off/Notification/80/2021-22

 18th June 2022

NOTIFICATION

Sub: Updation of members of the Academic Council - Reg.

Ref: SRMAP/Reg. Off/Notification/63/2021-22, dated: 25th March 2022

In continuation to the above cited reference, the Competent Authority of the University has been pleased to update the members of the Academic Council as under.

Sl. No	Designation	Members	Remarks
1	Vice Chancellor	Prof. V. S. Rao	Ex - Officio Chairman
2	Pro Vice Chancellor	Prof. D. Narayana Rao	Ex - Officio Member
3	All Deans	<ol style="list-style-type: none"> 1. Prof. Sudhindra Nath Panda Dean - Faculty Development 2. Prof. B. V. Babu Dean - School of Engineering and Sciences (SEAS) 3. Prof. S. Bharadhwaj Dean - School of Entrepreneurship and Management Studies (SEAMS) 4. Dr. Vinayak Kalluri Dean - Academic Affairs & Associate Dean - Quality Assurance and Rankings (QAR) 5. Prof. T. Rangunathan Associate Dean, Engineering Programs - School of Engineering and Sciences (SEAS) 6. Prof. Ranjit Thapa Associate Dean, Science Programs - School of Engineering and Sciences (SEAS) 7. Prof. C. Durga Rao Associate Dean - School of Liberal Arts and Social Sciences (SLASS) 8. Dr. B. Sivakumar Deputy Dean, Academic Affairs 	Ex - Officio Members
4	Two eminent Professors from IIT /NIT / IISC / IISER / University System nominated by the Chancellor	<ol style="list-style-type: none"> 1. Prof T. V. Gopal - Professor, Department of Mechanical Engineering, SRMIST, Chennai 2. Prof. U. Ramamurty - Professor, Department of Materials Engineering, Indian Institute of Science (IISc) & School of Mechanical and Aerospace Engineering, Nanyang Technological University (NTU) Singapore 	Members

11	Two Assistant Professors of the University by rotation for a period of two years based on seniority	1. Dr. Sabyasachi Mukhopadhyay Department of Physics 2. Dr. T. Sreenivasulu Department of Electronics and Communication Engineering	Members
12	One Faculty Resident Warden on rotation	Dr. Shubh Lakshmi Resident Faculty Warden	Member
13	Two student representatives (One from undergraduate programs and one from post graduate / research programs)	1. Ms. G. Lakshmi Sai Bhargavi (AP19110010405) B.Tech - Computer Science and Engineering 2. Ms. Anusha Nalajala (AP18125010003) Ph. D. - Computer Science and Engineering.	Members
14	Registrar	Dr. R. Premkumar	Ex - Officio Member - Secretary

Terms of Reference:

1. As per the Andhra Pradesh Private Universities (Establishment and Regulation) Act, 2016, Section 23 of Chapter IV, Authorities of University, read with Chapter IV (Section 20) of Statutes SRM AP, the Academic Council is Constituted as above.
2. The tenure of the members, other than ex-officio, is for a period of three years from the date of nomination.


 Registrar

To:

1. Chairperson of the Academic Council
2. Members of the Academic Council
3. Member - Secretary of the Academic Council

Registrar
 SRM UNIVERSITY-AP
 Andhra Pradesh-522 240

Copy to:

1. PS to President
2. PS to Vice Chancellor
3. PS to Pro Vice Chancellor
4. PS to Registrar
5. File

SRM UNIVERSITY, AP – ANDHRA PRADESH

No: SRMAP/Reg. Off/Notification/25/2020-21

 06th March 2021

NOTIFICATION

SUB: Constitution of Academic Council – Reg.

The Competent Authority of the University has been pleased convey that the Governing Body of the University in its sixth meeting held on 20.01.2020 has constituted the Academic Council to coordinate and exercise general supervision over the academic policies of the University.

Sl. No	Designation	Members	Remarks
1	Vice Chancellor	Prof. V. S. Rao	Ex - Officio Chairman
2	Pro Vice Chancellor	Prof. D. Narayana Rao	Ex - Officio Member
3	Deans of the Schools	<ol style="list-style-type: none"> 1. Dean - SLASS* 2. Prof. T. Ragunathan, Associate Dean, Engineering Programs – School of Engineering And Sciences (SEAS)* 3. Prof. C. Durga Rao, Associate Dean, Science Programs – School of Engineering And Sciences (SEAS)* 4. Dr. B. Sivakumar – Deputy Dean, Academic Affairs* 	Ex - Officio Members
4	Two eminent Professors from IIT /NIT / IISC / IISER / University System nominated by the Chancellor	<ol style="list-style-type: none"> 1. Prof T. V. Gopal – Professor, Department of Mechanical Engineering, SRMIST, Chennai 2. Prof. U. Ramamurty – Professor, Department of Materials Engineering, Indian Institute of Science (IISc) & School of Mechanical and Aerospace Engineering, Nanyang Technological University (NTU) Singapore 	Members
5	One eminent person from Industry nominated by Chancellor	Dr. K. I. Varaprasad Reddy Founder, Shantha Biotechnics Limited, Hyderabad	Member

*Till such time Dean is appointed for the respective Schools.

This notification supersedes the earlier communication, Ref: SRM - AP / GB - 6 / 5 / Academic Council / 2019 - 2020 / 21 / Dated: 06.02.2020.

Terms of Reference:

1. As per the Andhra Pradesh Private Universities (Establishment and Regulation) Act, 2016, Section 23 of Chapter IV, Authorities of University, read with Chapter IV (Section 20) of Statutes SRM AP, the Academic Council is Constituted as above.
2. The tenure of the members, other than ex-officio, is for a period of three years from the date of nomination.

Registrar

To:

1. Chairperson of the Academic Council
2. Members of the Academic Council
3. Member - Secretary of the Academic Council

Copy to:

1. PS to President
2. PS to Vice Chancellor
3. PS to Pro Vice Chancellor
4. PS to Registrar
5. File

SRM UNIVERSITY, AP - ANDHRA PRADESH

No: SRMAP/Reg. Off/Notification/18/2021-22

 05th November 2021

NOTIFICATION

SUB: Updation of members of the Academic Council - Reg.

The Competent Authority of the University has been pleased to update the members of the Academic Council with the following members.

Sl. No	Designation	Members	Remarks
1	Vice Chancellor	Prof. V. S. Rao	Ex - Officio Chairman
2	Pro Vice Chancellor	Prof. D. Narayana Rao	Ex - Officio Member
3	Deans of the Schools	<ol style="list-style-type: none"> 1. Prof. Sudhindra Nath Panda Dean - Faculty & Academic Affairs 2. Prof. Bandi Kamaiah Associate Dean - School of Liberal Arts and Social Sciences (SLASS) 3. Dr. Vinayak Kalluri Associate Dean - Quality Assurance and Rankings (QAR) 4. Prof. C. Durga Rao Associate Dean, Science Programs - School of Engineering and Sciences (SEAS) 5. Prof. T. Ragunathan Associate Dean, Engineering Programs - School of Engineering and Sciences (SEAS) 6. Dr. B. Sivakumar Deputy Dean, Academic Affairs 	Ex - Officio Members
4	Two eminent Professors from IIT / NIT / IISC / IISER / University System nominated by the Chancellor	<ol style="list-style-type: none"> 1. Prof T. V. Gopal - Professor, Department of Mechanical Engineering, SRMIST, Chennai 2. Prof. U. Ramamurty - Professor, Department of Materials Engineering, Indian Institute of Science (IISc) & School of Mechanical and Aerospace Engineering, Nanyang Technological University (NTU) Singapore 	Members
5	One eminent person from Industry nominated by Chancellor	Dr. K. I. Varaprasad Reddy Founder, Shantha Biotechnics Limited, Hyderabad	Member

14	Registrar		Ex - Officio Member - Secretary
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Terms of Reference:

1. As per the Andhra Pradesh Private Universities (Establishment and Regulation) Act, 2016, Section 23 of Chapter IV, Authorities of University, read with Chapter IV (Section 20) of Statutes SRM AP, the Academic Council is Constituted as above.
2. The tenure of the members, other than ex-officio, is for a period of three years from the date of nomination.

K.V.
S
05/11/21
Registrar (i/c)

To:

1. Chairperson of the Academic Council
2. Members of the Academic Council
3. Member - Secretary of the Academic Council

Registrar
SRM UNIVERSITY-AP
Andhra Pradesh-522 240.

Copy to:

1. PS to President
2. PS to Vice Chancellor
3. PS to Pro Vice Chancellor
4. PS to Registrar
5. File

SRM UNIVERSITY – AP, ANDHRA PRADESH

SRMAP/Reg. Off/Notification/46/2021-22

08th February 2022

NOTIFICATION

SUB: Constitution of **Internal Quality Assurance Cell (IQAC)** of SRM AP – Reg.

The Competent Authority has been pleased to constitute the "**Internal Quality Assurance Cell (IQAC)**" of SRM AP with the following members to develop a sound and vibrant Academic System in the University for conscious, consistent, and catalytic action to improve the Academic, Research and Administrative performance of the University towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Sl. No	Internal Quality Assurance Cell (IQAC)	Position
1	Prof. V.S. Rao Vice Chancellor	Chairperson
2	Prof. D. Narayana Rao Pro Vice Chancellor	Member
3	Dr. R. Premkumar Registrar	Member
4	Prof. Sudhindra Nath Panda Dean – Faculty and Academic Affairs	Member
5	Prof. B. V. Babu Dean – School of Engineering and Sciences	Member
6	Prof. T. Ragunathan Associate Dean - Engineering Programs, School of Engineering and Sciences (SEAS)	Member
7	Prof. C. Durga Rao Associate Dean – Science Programs, School of Engineering and Sciences (SEAS)	Member
8	Prof. Srinivasa Desikan Raghavan Associate Dean Officiating – School of Liberal Arts and Social Sciences (SLASS) & School of Entrepreneurship and Management Studies (SEAMS)	Member
9	Dr. B. Sivakumar Deputy Dean - Academic Affairs	Member
10	Ms. N. Suma Chief Finance and Accounts Officer	Member
11	Dr. K. Mohan Director - IT & KM	Member
12	Wg Cdr Mr. S. Venkataachalam Director - Campus Life and Maintenance	Member
13	Prof. Y. Siva Sankar Director - Admissions	Member

14	Ms. B. Revathi Assistant Director- Student Affairs	Member
15	Dr. Sheela Singh Associate Professor - Department of Mechanical Engineering	Member
16	Dr. S. Mannathan Associate Professor - Department of Chemistry	Member
17	Dr. B. Srabani Basu Associate Professor - Department of English	Member
18	Dr. Balaguruprasad Narayanan Associate Professor - Department of Teaching Learning Centre	Member
19	Dr. S. Priyanka Assistant Professor - Department of Computer Science and Engineering	Member
20	Dr. Ninad S Patwardhan Assistant Professor - Department of Psychology	Member
21	Dr. Sujith Kalluri Assistant Professor - Department of Electronics and Communication Engineering	Member
22	Dr. N. Tousif Khan Assistant Professor - Department of Electrical and Electronics Engineering	Member
23	Mr. M. S. Vivekanandan Associate Director - Corporate Relations and Career Services	Member
24	Mr. V. Srinivasa Rao Assistant Librarian	Member
25	Management / Employer Nominee	Member
26	Mr. Jithin Peram AP18110030011, 4 th Year B.Tech in Mechanical Engineering	Member
27	Industry Nominee - I as approved by Vice Chancellor	Member
28	Industry Nominee - II as approved by Vice Chancellor	Member
29	Dr. Vinayak Kalluri Associate Dean - Quality Assurance and Rankings & Controller of Examinations	Convenor

The Committee may be expanded by the Chairperson as per the requirements.

Terms of Reference:

1. Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
2. Relevant and quality academic/ research programmes
3. Equitable access to and affordability of academic programmes for various sections of society
4. Optimization and integration of modern methods of teaching and learning.
5. The credibility of assessment and evaluation process.
6. Ensuring the adequacy and maintenance of support structure and services.
7. Sharing of research findings and networking with other institutions in India and abroad.

8. Development and application of quality benchmarks.
9. Parameters for various academic and administrative activities of the institution.
10. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
11. Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
12. Dissemination of information on various quality parameters to all stakeholders.
13. Organising the inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
14. Documentation of the various programmes/activities leading to quality improvement.
15. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
16. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
17. Periodical conduct of Academic and Administrative Audit and its follow-up.
18. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.
19. Any other matters, as referred by the Competent Authority.



Registrar

Registrar
SRM UNIVERSITY-AP
Andhra Pradesh-522 240

To:

The Chairperson and members of the Internal Quality Assurance Cell (IQAC)

Copy to:

1. PS to Vice Chancellor
2. PS to Pro Vice Chancellor
3. PS to Registrar
4. Deans / Associate Deans / Deputy Dean
5. Chief Finance and Accounts Officer
6. All Directors / Associate Directors / Assistant Directors
7. All Heads of the Department and Faculty Coordinators
8. All Faculty Members
9. Librarian
10. All Staff
11. File

SRM UNIVERSITY - AP, ANDHRA PRADESH

SRMAP/Reg. Off/Notification/45/2023-24

13th September 2023

NOTIFICATION

Sub: Reconstitution of Internal Quality Assurance Cell (IQAC) - Reg.
Ref: SRMAP/Reg. Off/Notification/46/2021-22, dated: 08th February 2022

In continuation to the above cited reference, the Undersigned is directed to convey that the competent authority of the University has been pleased to reconstitute the "Internal Quality Assurance Cell (IQAC)" of SRM-AP, Andhra Pradesh with the following members to develop a sound and vibrant Academic System in the University for conscious, consistent, and catalytic action to improve the Academic, Research and Administrative performance of the University towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Sl. No		Internal Quality Assurance Cell (IQAC)	Position
1	Chairperson	Prof. Manoj K Arora, Vice Chancellor	Chairperson
2	Management Representative	Mr. S Manivannan - SRM AP- President Office	Member
3	Administrative Representatives	Dr. Vinayak Kalluri, Dean- Academic Affairs & Controller of Examinations	Member
4		Dean - School of Engineering and Sciences (SEAS)	Member
5		Dean - School of Liberal Arts and Social Sciences	Member
6		Dean - Paari School of Business	Member
7		Dr. Maheshwar Dwivedy, Associate Dean- Academia-Industry Relations and Professional Internships	Member
		Dean - Research	Member
8		Dr. CA Mahalakshmi Mudliar,	Member

		Associate Professor & HoD - Department of Management (Paari School of Business)	
9	Faculty Representatives	Prof. Sheela Singh, Department of Mechanical Engineering	Member
10		Prof. Niraj Upadhyaya, Department of Computer Science and Engineering	Member
11		Dr. S. Mannathan, Associate professor & HOD - Department of Chemistry	Member
12		Dr Bikku R, Assistant Professor, School of Liberal Arts and Social Sciences	Member
13		Dr Esha Saha, Assistant professor - Department of Management	Member
14	Nominee form Local Society	Mr. Dasari Ramakrishna, MD, Efftronics Systems Pvt. Ltd.,	Member
15	Student Members	Miss. Nivedha Sriram (B. Tech CSE - AP22110010510 - 2 nd Year)	Member
16		Mr. B Venkata Sailaxman (B. Tech CSE - AP21110010014 - 3 rd Year)	Member
17	Alumni Member	Mr. Aaditya Jain Intern - Strategy & Growth Wayfair - Germany	Member
18	Employer/ Industrialist	Mr. Challa Nag, Global Head, Talent Development, Technology, Software and Services Business Group. TCS	Member
19	IQAC Coordinator	Dr. Karthik Rajendran, Associate Dean - Quality Assurance and Rankings (QAR)	Coordinator

The Committee may be expanded by the Chairperson as per the requirements.

Terms of References:

1. Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
2. Monitoring academic / research programmes to ensure relevancy and quality.
3. Ensure equitable access to and affordability of academic programmes for various sections of society.
4. Optimization and integration of modern methods of teaching and learning.
5. Responsibility for assessment and evaluation process.
6. Ensuring the adequacy and maintenance of structure and services.
7. Sharing of research findings and networking with other institutions in India and abroad.
8. Development and application of quality benchmarks for all university processes (academic and non-academic).
9. Parameters for various academic and administrative activities of the institution
10. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
11. Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
12. Dissemination of information on various quality parameters to all stakeholders.
13. Organising the inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
14. Documentation of the various programmes/activities leading to quality improvement
15. Acting as a nodal agency of the institution for coordinating quality-related activities, including adoption and dissemination of best practices
16. Development and maintenance of institutional database through MIS for the purpose of maintaining / enhancing the institutional quality.
17. Periodical conduct of Academic and Administrative Audit and its follow-up.
18. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC
19. Any other matters, as referred by the Competent Authority



Registrar

Dr. R. PREMKUMAR
REGISTRAR
SRM UNIVERSITY - AP
Andhra Pradesh - 522240

To:

The Chairperson and the members of the Internal Quality Assurance Cell (IQAC)

Copy to:

1. PS to Vice Chancellor
2. PS to Registrar
3. Deans / Associate Deans / Deputy Dean / Assistant Dean
4. Chief Finance and Accounts Officer
5. All Directors / Associate Directors / Assistant Directors
6. All Heads of the Department
7. All Faculty Members
8. All Staff
9. HRD
10. File

SRM UNIVERSITY - AP, ANDHRA PRADESH

SRMAP/Reg. Off/Notification/03/2023-24

05th July 2023

NOTIFICATION

Sub: Reconstitution of Student Disciplinary Committee - Reg.

Ref: SRMAP/Reg. Off/Notification/25/2021-22, dated: 05th January 2022

In continuation to the above cited reference, the Competent Authority of the University has been pleased for the reconstitution of the Student Disciplinary Committee with the following members:

Sl. No	Student Disciplinary Committee	Position
1	Prof. Siva Sankar Yellampalli, Director - Admissions	Chairman
2	Mr Anup Singh Suryavanshi, Director - Campus Life and Maintenance	Member
3	Dr. Maheshwar Dwivedy, Associate Dean - Practice School & Associate Professor - Department of Mechanical Engineering	Member
4	Dr. Satish Anamalamudi, Assistant Professor - Department of Computer Science and Engineering	Member
5	Dr. R. Manjula, Assistant Professor - Department of Computer Science and Engineering	Member
6	Dr. Ranjana Mehta, Assistant Professor - Department of Mathematics	Member
7	Dr Shoji D Thottathil, Assistant Professor - Department of Environmental Science and Engineering	Member
8	Dr. Saleti Sumalatha, Assistant Professor - Department of Computer Science and Engineering	Member
9	Ms. B. Revathi, Assistant Director - Student Affairs	Member-Convener

Terms of Reference:

1. This committee shall deal with the Students' Disciplinary matters.
2. This committee shall come into force with immediate effect and is valid until further orders.

To:

The Chairperson and members of the Student Disciplinary Committee

Copy to:

1. PS to Vice Chancellor
2. PS to Registrar


Registrar

Dr. R. PREMKUMAR
REGISTRAR
SRM UNIVERSITY - AP
Andhra Pradesh - 522240

3. Deans / Associate Deans / Deputy Dean
4. Directors / Associate Directors / Assistant Directors
5. All Head of the Departments
6. All Faculty
7. All Staff
8. File

Hostel Policy

1. Objective

- a. Hostels are run with the primary objective of providing students a “home away from home”. The hostel atmosphere must instill self-confidence and discipline in the minds of students, and provide scope for developing ideals of a harmonious communal living. The hostel must also enable students to share the joys of camaraderie, fellowship and professional fraternity. Self-help and a spirit of accommodation for the common good are some of the virtues expected from the hostellers.
- b. The guiding principle towards the formulation of the rules and regulations for hostellers is to ensure a safe, secure, comfortable and pleasant stay and to create an environment, which is conducive to learning. To this end, all the activities are geared towards your development and progress. We expect our students to develop a sense of belonging towards SRM property.

2. Definition

- a. These rules will be termed as Hostel Occupancy Rules & Regulations.
- b. Failure to abide by these rules in letter and spirit will be considered an undesirable conduct on the part of the residents and will result in appropriate disciplinary action.
- c. For all practical purposes, as far as these rules and regulations are concerned, hostel premises along with its fixtures, furnishings and any other materials/equipment supplied by SRM Hostels will be considered SRM Property.

3. Hostel Facilities

- a. The SRM Hostel Facility comprises of several purpose built blocks. The hostel facility has been designed and constructed keeping in view the international standards and conducive ambiance for learning.
- b. SRM treats all its students equally. Students sharing a room are entitled to equal rights of occupancy and access to any material of common use in the room. Students are expected to have a courteous attitude towards their roommate and not indulge in any activity that will lead to disciplinary action.
- c. The hostel provides a cot, a study table, a chair and a cupboard. Every hostel has drinking water, hot water facility, TV halls and common rooms.
- d. Gym and indoor games are available as common facility for the hostellers. Dining halls are conveniently located close to the hostels. Night canteens are also available within the hostel premises.
- e. Wi-Fi facility is available to every student for purposes of academic pursuits.
- f. Vendor for laundry service has been arranged. Students can use the service with direct payment to vendor.
- g. ATM and general store are located close to the hostels.
- h. Hospital and Saloon are located within the hostel premises.



- i. The support staff provided at hostels is to ensure students' stay is as comfortable as possible. Any complaints or feedback regarding the support staff, must be dealt only with the Hostel Office, rather than dealing directly with the concerned staff.

4. Timings

- a. Students should adhere to the timings. For student safety and to maintain the decorum of the University, the Boys and Girls Hostel attendance will be taken at 9.00 pm. The timings may be changed on particular days of events and students should be in their hostels thereafter.
- b. If any student plans to stay away from the hostel after 9.00 pm, they have to plan in advance and inform the Deputy Warden in writing. Verbal messages to the Warden will not suffice. Information sheets must contain the place where they have planned to go as well as the contact telephone number. Permission from their parents in writing or by way of written letter or email is mandatory for staying outside the hostel beyond specified timings.

5. Allotment Conditions

- a. At the time of admission to hostel every year, the resident should submit a duly filled application form to the hostel office. Any change of personal details provided in this application form should be intimated to the hostel office as and when such changes occur.
- b. Rooms once allotted to the students for an academic year will not be changed except on special situations on the discretion of the Warden / Hostel Office. The management intentionally places students of varying academic, cultural, social, national backgrounds together so that cross-cultural, academic, social and national learning is achieved. Students are expected to give full respect and equal rights to their roommates, irrespective of their varying backgrounds.
- c. No student will be allowed to stay in the hostel without formal admission.
- d. The hostel office may refuse admission to any member without assigning reasons.
- e. Every student before admission to the hostel must give an undertaking in writing that he / she will abide by the rules of the hostel and that he / she will submit to the discipline imposed on him / her by the authorities. This shall be confirmed in writing by the parent / guardian also in the attached declaration form.

6. Maintenance and upkeep

- a. Students must act as custodians of the property; therefore, its usage should be done with care. Students will be liable to pay for any loss or damage caused to SRM Property. In case of loss by a group of students, the residents of the entire floor / building will be fined.
- b. If a room is damaged or its furnishings are damaged/lost, the residents are financially responsible. Deliberate destruction of hostel property will attract penalty ranging from fine to expulsion from hostel.
- c. Students are not supposed to take away common area fittings/furnishings to their individual rooms. Violators will be fined as prescribed by hostel office.
- d. Lift facility must be used as per permitted capacity. Any damage to lift will attract fine as prescribed by hostel office.



7. Alterations

The residents are not allowed to move any furniture from its pre-allotted place. Painting / scribbling / sticking posters on the walls, doors and windowpanes are prohibited. When the resident move out, the room must be returned in the same state as it was allotted to that resident.

8. Personal Belongings

The residents are responsible for the safekeeping of their personal belongings. They are advised to keep under lock all valuable items such as Jewelry, Laptop, Mobile Phone, etc. They should lock their rooms when not present even for a short time. SRM and the hostel office cannot assume responsibility for the loss / damage of residents' property.

9. Noise Levels

Every resident of the hostel has right to quiet and peaceful atmosphere. From 10.00 PM to 6.00 AM, the level of noise in hostel premises should be sufficiently low so that fellow residents are not disturbed. In addition, noise level during the rest of the time should not be nuisance to other fellow residents. Any complaint from fellow students in this regard will attract investigation and subsequent disciplinary action, if the complaint is found to be genuine.

10. Semester break

- a. The students are required to vacate the rooms on the day next to the last working day of each academic year, hand over the keys to the hostel office and mark their date & time of departure from the hostel.
- b. However, students who have to stay back for internship / projects will be permitted only on getting written permission from the concerned faculty supervisor or any other official and submitting the same to the hostel office in advance.
- c. The allotment of the same room for the next year is not assured. New allotment, based on the situation, will be decided by the hostel office and is binding on the residents.

11. Ragging

Ragging is a cognizable offense (offense for which the police can arrest the offender without warrant). Our motto is: Zero Tolerance to Ragging in any form. Please read the University's anti-ragging policy carefully. If found guilty of ragging, action will be taken as per the law of the land and the punishment may include expulsion from the University.

12. Antisocial Activities

Residents should not arrange any function or meeting within the hostel or outside or within the campus without specific permission of the Warden / Concerned Authorities. Residents should not indulge in anti-social, anti-national or any other undesirable activities within or outside the hostel zone. Such activities attract severe penalty.



13. Use of intoxicants

Smoking, consumption of alcohol and use of narcotics or any other intoxicant is strictly prohibited. Entering the hostel premises in intoxicated / inebriated state as well as possession of liquor and narcotics is also disallowed. Any violation of these conditions will attract severe penalty including expulsion from the Hostel as per SRM-AP Substance Abuse Policy. In case of possession of narcotics, the matter will also be referred to the local police.

14. Use of Appliances

- a. The power handling capacities of the electrical systems in hostels are limited. Therefore overloading can result in tripping of main power supply. Overloading can also lead to fire accidents.
- b. Usage of Iron press, heaters with exposed heating coils, immersion heating rods and similar appliances are prohibited inside the hostel room.
- c. Cooking in hostel rooms is not permitted. Possession of cooking material, induction tops, stoves, heaters etc. will invite heavy penalty and repeated offence may amount to expulsion from the hostels.
- d. Use of mobile and laptop chargers are permitted, provided the combined power requirement does not exceed the electrical socket specification.
- e. Noncompliance with this rule will attract seizure of the nonconforming equipment and fine as prescribed by the hostel office

15. Tampering

Any tampering with the network devices and other electronic devices installed in hostel and hostel premises or any disruption in the campus internet due to penetration to the network settings would be considered very seriously and would invite disciplinary actions.

16. Refund of Hostel Fees

Fees once paid will not be refunded normally. However, under special circumstances the following procedure will be followed.

- a. Full fee (except the hostel admission fee) will be refunded if a student wishes to withdraw from the course even before start of the program. INR 5,000/- will be charged as cancellation fees.
- b. If a student wishes to withdraw from a course after the start of the program, room rent for the period completed by the student (rounded off to the full month) will be charged and the remaining amount will be refunded.
- c. If a student wishes to withdraw from the hostel at any time during the academic year, no refund is permitted.
- d. If a student is expelled from the hostel on disciplinary grounds, no refund is permitted.



B. A. [Signature]

17. Guest Accommodation

- a. Subject to the availability of rooms in the hostel, if a parent needs accommodation for a short stay (one or two days only), he/she has to intimate the hostel office at least 7 days before the expected date of occupancy. Chargers as prescribed by the hostel office shall be applicable.
- b. Day-scholars and other relatives of the students are not permitted to stay in the hostel as guests.
- c. As only limited rooms are available, rooms will be allotted on first come first serve basis.
- d. Hostel rules and regulations will equally apply to guests also.
- e. Any damages caused to the SRM property by guests shall be recovered from the concerned individuals and/or from the student who invited such guests.

18. Maintenance Complaints

- a. A Hostel Committee under the Chairmanship of Director – Student Affairs will look into various matters / problems, related to hostels.
- b. For the convenience of the hostellers, a complaint handling system is in place. In case of any complaint regarding upkeep and maintenance, a complaint register is placed at the entrance of each hostel block for this purpose.

19. Medical Assistance

Cases of serious illness and diseases should be reported immediately to the concerned Warden for necessary action. During in-house hospital working hours, students can go to the hospital for treatment. Outside in-house hospital working hours, students are expected to contact the hostel Warden immediately if any medical help is required. A vehicle and driver are available on campus 24 hours to transport students to external hospital and back if any emergency arises.


Dr. B. Sivakumar
Deputy Registrar
SRM UNIVERSITY A.P.
Amaravati, AP-522503



Hostel Management Committee for the academic session 2023-24

Convenor: T Sai Saran (AP20110010624); E-mail id: saisaran_tottempudi@srmmap.edu.in

Co-Convenor: M Vaishnavi (AP21110010169); E-mail id: vaishnaviratnam_m@srmmap.edu.in

Hostel Floor In-charge (Boys)					
Floor	Faculty Warden	Name	Adm No	E-Mail ID	Ph No
Head of Ganga and Krishna Boys	Dr. Satish Anamalamudi	Vemuri Manoj	AP20110010702	manojkumar_vemuri@srmmap.edu.in	9391656296
Krishna (6-9)		K Prahlad Reddy	AP20110010242	prahladreddy_kancharla@srmmap.edu.in	7993880641
Ganga 3rd		K Venkata Sai Harsha	AP20110010044	saiharsha_kothapalli@srmmap.edu.in	8106820046
Ganga 4th		A Sree Vardhan	AP20110010396	sreevardhanreddy_a@srmmap.edu.in	8639688718
Ganga 5th		K Sreeram	AP21110010100	sreeram_kandukuri@srmmap.edu.in	9493054250
Vedavati 3 rd	Dr. V Sateesh Krishna Dhuli	N Vamsi Kishore	AP20110010383	vamsikishore_nallagopu@srmmap.edu.in	9989990389
Vedavati 4 th		V Yashwanth	AP23110010967	yashwanth_velaga@srmmap.edu.in	9652467063
Vedavati 5 th (Head)		Ch Akhil Kumar	AP23110020051	akhilkumar_chidella@srmmap.edu.in	9948154979
Vedavati 6 th		N Kethan Chowdary	AP23110010249	kethanchowdary_narra@srmmap.edu.in	8790799969
Vedavati 7 th	Dr. Anuj Pradeep Deshpan	B Uday krishna	AP21110010631	udaykrishna_banala@srmmap.edu.in	7989748675
Vedavati 8 th		K Akash	AP21110010419	akashreddy_kalakonda@srmmap.edu.in	8019778705
Vedavati 9 th		Harsh Singh	AP22110010455	harsh_singh@srmmap.edu.in	9301264769
Vedavati 10 th (Head)		K Suman Paul	AP20110010387	sumanpaul_k@srmmap.edu.in	9063028099
Vedavati 11 th	Dr. Aniban Gosh	Venkatesh Sharma	AP21110011170	venkatesh_sharma@srmmap.edu.in	9340871800
Vedavati 13 th		Syed Faisal Ibrahim	AP20110010270	faisalibrahim_syed@srmmap.edu.in	9392519563
Vedavati 14 th		M Siva Satya	AP21110010075	sivasatya_m@srmmap.edu.in	9494597915
Vedavati 15 th (Head)		K Ayush	AP21110011058	ayush_keshri@srmmap.edu.in	7482868689

Hostel Floor In charge (Girls)					
Floor	Faculty Warden	Name	Admision No	E-Mail ID	Ph No
Godavari (7-9 th)	Dr. Ranjana Mehta	N Satya Pranavi	AP23110010856	satyapranavi_neelam@srmap.edu.in	8247010453
Godavari (4-6 th)		M Aaryasree	AP23211210002	aaryasree_m@srmap.edu.in	9778750521
Godavari (1-3 rd) - Head		Zaara Alladin	AP23110011033	zaara_alladin@srmap.edu.in	7675849782
Narmada (7-9 th) - Head	Will update	T Sadhwika	AP21110010495	sadwika_tegala@srmap.edu.in	7993003629
Narmada (4-6 th)		D Bavyasri	AP22110020001	bavyasri_damineni@srmap.edu.in	7093241192
Narmada (1-3 th)		Prakashita Singh	AP22110010825	prakashita_singh@srmap.edu.in	7275547390
Yamuna (7-9 th)		V Snega	AP21110010474	snega_v@srmap.edu.in	6305198530
Yamuna (4-6 th) - Head		B Ashwini	AP22110011646	lakshminagaaswini_basava@srmap.edu.in	9391343337
Yamuna (1-3 th)		T Srinidhi	AP22110020098	mohanasrinidhi_thaneeru@srmap.edu.in	6300272354

Mess Management Committee for the academic session 2023-24

Convenor: S Rajesh Chowdhary (AP20110010612); E-mail id: swarnarajesh_ch@srmap.edu.in

Co-Convenor: M Tanisha (AP21211210011); E-mail id: tanisha_m@srmap.edu.in

Inspection Committee

Name	Year	Admission No	E-Mail ID	Ph No
P Sasidhar (Head)	3rd yr	AP21110010567	sasidhar_pavuluri@srmap.edu.in	8309436650
Zaara Aladin	1st yr	AP23110011033	zaara_alladin@srmap.edu.in	7675849782
B Uday krishna	3rd yr	AP21110010631	udaykrishna_banala@srmap.edu.in	7989748675
Anjali Desai	1st yr	AP23110010509	anjali_desai@srmap.edu.in	9336473232
A Sree Vardhan	4th yr	AP20110010396	sreevardhanreddy_a@srmap.edu.in	8639688718
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