

## Minutes of Meeting

2<sup>nd</sup> IQAC Meeting held on 14/09/2022 at 2:30 PM to 3:30 PM in Boardroom.

SRMAP/IQAC/Meetings/02/2022 - 23

*Participants:*

1. Prof. Manoj K Arora
2. Dr. R. Premkumar
3. Dr. B. Sivakumar
4. Mrs. N Suma
5. Dr. K. Mohan
6. Mr. Anup Singh Suryavanshi
7. Dr. Sheela Singh
8. Dr. S. Mannathan
9. Dr. Srabani Basu
10. Ms. B. Revathi
11. Dr. Balaguruprasad Narayanan
12. Dr. S. Priyanka
13. Dr. N. Tousif Khan
14. Mr. M. S. Vivekanandan
15. Mr. V. Srinivasa Rao
16. Prof. Y. Siva Sankar
17. Mr. Jithin Peram
18. Dr. Vinayak Kalluri

*Absentees:*

1. Prof. D Narayana Rao
2. Prof. B. V. Babu
3. Prof. T. Ragunathan
4. Prof. Srinivasa Desikan Raghavan
5. Prof. Chilakalapudi Durga Rao

*Agenda:*

- Welcoming the new IQAC Chairperson.
- Initiatives to be taken and suggestions to be implemented.
- Feedback analysis and action taken report submission.

S.No	Discussion Points	Response	Action Taken
1	<p><b>Dr. Vinayak Kalluri</b></p> <p>Welcomed Prof. Manoj K Arora as the new chairperson of the IQAC committee.</p> <p>Welcomed all the members for 2<sup>nd</sup> IQAC Meeting</p> <p>Discussed about the action taken report for the previous meeting minutes.</p>	<p><b>Mr. Venkataachalam Sekkappan</b></p> <p>Measures will be taken to restrict vehicle movements inside the campus.</p> <p>Signboards will be installed inside the campus.</p>	

	<ul style="list-style-type: none"> <li>• Suggested that vehicle movement can be restricted inside the premises of campus. Only bicycle movement is allowed inside the campus – campus friendly initiative.</li> <li>• IRHS office need to conduct immersion programs and awareness sessions on abroad education for the aspirants.</li> <li>• CLM office need to install the Signboards inside the campus for better navigation.</li> <li>• TLC need to organise Workshops on question paper setting and course file preparation for the faculty.</li> <li>• As discussed in previous meeting, we are planning to conduct an external audit for both academic departments and non-academic offices in the month of December 2022.</li> <li>• All the departments and offices need be ready with their respective office files and available for audit.</li> <li>• It is good to display in university TV's about the events we are organising and our achievements for better reach to the students.</li> <li>• Presented the feedback analysis and action taken.</li> </ul>	<p><b>Dr. Balaguruprasad Narayanan</b></p> <ul style="list-style-type: none"> <li>• Will schedule workshops for the faculty on preparing quality question papers.</li> </ul> <p><b>Dr. K Mohan</b></p> <ul style="list-style-type: none"> <li>• Will initiate displaying about upcoming events, students, and staff achievements in the campus TV's.</li> </ul> <p><b>Prof. Manoj K Arora</b></p> <ul style="list-style-type: none"> <li>• Enquired about the concerns identified in the feedback analysis.</li> </ul>	
2	<p><b>Prof. Manoj K Arora</b></p> <ul style="list-style-type: none"> <li>• Extended his warm wishes to all IQAC members.</li> <li>• Expressed his idea of initiating part-time Ph.D programs, as they will be beneficial for</li> </ul>	<p><b>Mrs. N Suma</b></p> <ul style="list-style-type: none"> <li>• Stated that will work towards identifying the optimal expenses for each head</li> </ul>	

	<p>working professionals and industry experts.</p> <ul style="list-style-type: none"><li>• To improve our NIRF ranking we need to optimise the expenses, we need to work on identifying the optimal student intake and amount to be spent for each head.</li><li>• Best faculty awards can be implemented to motivate the faculty.</li></ul>		
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IQAC - Convenor



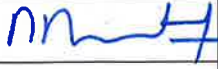







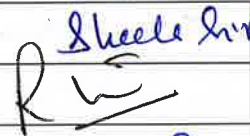
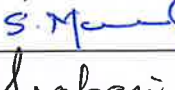
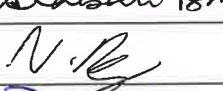

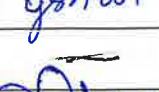


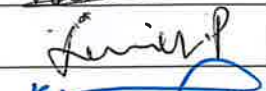




  
Vice - Chancellor

Name of the Meeting: 2<sup>nd</sup> IQAC Meeting

Venue: Boardroom

Date: 21/10/2022

Time: 2:30 PM to 3:30 PM

S. No.	Name of IQAC Member	Signature
1	Prof. Manoj K Arora	
2	Prof. D Narayana Rao	
3	Dr. R. Premkumar	
4	Prof. B. V. Babu	
5	Prof. T. Ragunathan	
6	Prof. Srinivasa Desikan Raghavan	
7	Dr. B. Sivakumar	
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18	Prof. Chilakalapudi Durga Rao	
19	Dr. N. Tousif Khan	
20	Mr. M. S. Vivekanandan	
21	Mr. V. Srinivasa Rao	
22	Mr. Jithin Peram	
23	Dr. Vinayak Kalluri	