

## Minutes of Meeting

3<sup>rd</sup> IQAC Meeting held on 19/01/2023 at 4:30 PM to 5:30 PM in Boardroom.

SRMAP/IQAC/Meetings/03/2022 - 23

### Participants:

1. Prof. Manoj K Arora
2. Dr. R. Premkumar
3. Prof. Chilakalapudi Durga Rao
4. Dr. B. Sivakumar
5. Mrs. N. Suma
6. Dr. K. Mohan
7. Mr. Anup Singh Suryvanshi
8. Prof. Y. Siva Sankar
9. Ms. B. Revathi
10. Dr. S. Mannathan
11. Dr. B. Srabani Basu
12. Dr. Balaguruprasad Narayanan
13. Dr. S. Priyanka
14. Dr. N. Tousif Khan
15. Mr. M. S. Vivekanandan
16. Mr. V. Srinivasa Rao
17. Dr. Vinayak Kalluri
18. Dr Karthik Rajendran

### Absentees:

1. Prof. D Narayana Rao
2. Mr. Jithin Peram
3. Dr. Sheela Singh
4. Prof. Srinivasa Desikan Raghavan

### Agenda:

- Welcoming new IQAC Convenor
- Action taken report of the points discussed in 2<sup>nd</sup> IQAC Meeting.
- Initiatives to be taken and suggestions to be implemented.
- Academic and Administrative audit report presentation.

### Action Taken Report:

Point Discussed	Action Taken
Campus friendly initiative to be taken	Steps initiated to restrict the vehicle movements inside the campus.
Awareness programs on abroad education to be conducted	IRHS conducting different knowledge sharing sessions on abroad education and opportunities in abroad in association with various reputed consultancies.

Expenses to be optimised to improve the rank in NIRF.	Working on Machine learning model creation to identify the optimal budget allocations of various activities and the results will be communicated to CFAO office to work on those results for the implementation.
Workshops on question paper setting and course file.	Question paper setting bootcamp conducted from 30 <sup>th</sup> Nov – 2022 to 1 <sup>st</sup> Dec – 2022  Course file workshop conducted on 10 <sup>th</sup> Feb 2023.
Best faculty award can be implemented.	Preparation of the draft the eligibility and award guidelines for the best faculty awards and awards will be announced in Sep 2023.

*Minutes of the meeting:*

S.No	Discussion Points	Response	Action Taken
1	<p><b>Dr. Vinayak Kalluri</b></p> <p>Welcomed all the members for 3<sup>rd</sup> IQAC Meeting</p> <p>Discussed about the action taken report for the previous 3<sup>rd</sup> IQAC meeting minutes.</p> <p>Welcomed Dr Karthik Rajendran as new Associate Dean – Office of the Quality Assurance Rankings (QAR) and announced that he will be the new convenor for the IQAC hereafter.</p> <ul style="list-style-type: none"> <li>Presented the report of academic and administrative audit conducted in the month of December 2022.</li> </ul>	<p>All the IQAC members welcomed Dr. Karthik Rajendran</p> <p>All the members provided their insights and suggestions about the audit report.</p> <p><b>Prof. Manoj K Arora</b></p> <ul style="list-style-type: none"> <li>Enquired about the analysis of few courses and provided insights.</li> <li>Suggested to change the feedback questionnaire in relation with NEP 2020.</li> </ul>	
2	<p><b>Dr. Karthik Rajendran</b></p> <ul style="list-style-type: none"> <li>Suggested that it is good that Entrepreneurship office to be focus on creating startups in the areas of           <ul style="list-style-type: none"> <li>Agri-tech</li> </ul> </li> </ul>	<p><b>Ms. B. Revathi</b></p> <p>Will work on increasing extension and outreach activities.</p>	

	<ul style="list-style-type: none"> <li>• Energy Conservation or alternative energy sources.</li> <li>• Health Care</li> <li>• Mentioned to student affairs office to increase the community engagement activities.</li> <li>• Highlighted the urge for Library expansion with more book volumes and more reading spaces.</li> <li>• A list of files to be maintained for all the offices and academic departments (based on the data requirements of different accreditation and rankings) will be shared, and those files to be updated according to their frequency as a regular activity.</li> </ul>		
3	<p><b>Prof. Manoj K Arora</b></p> <ul style="list-style-type: none"> <li>• Suggested to include the alumni in various university activities Like conducting guest lectures, alumni talk during freshers' orientation session.</li> <li>• Highlighted the importance of various awards, recognitions and suggested to start applying for various rankings.</li> <li>• Instructed to start working towards NAAC accreditation process.</li> <li>• Best Ph.D thesis awards can be initiated to motivate scholars to identify the real world problem.</li> <li>• Mentioned to plan for energy, and environment audit for the university.</li> </ul>	<p><b>Dr. B. Srabani Basu</b></p> <p>Will work on planning for the events where alumni can be included.</p> <p><b>Dr Karthik Rajendran</b></p> <ul style="list-style-type: none"> <li>• QAR Office will start working towards NAAC Accreditation process and applying for rankings.</li> </ul>	

  
 IQAC - Convenor  
 21/1/23













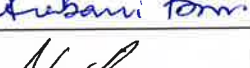
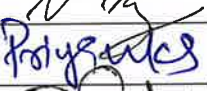

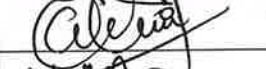

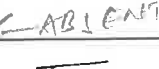


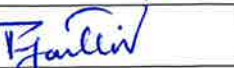
  
 Vice - Chancellor

Name of the Meeting: 3<sup>rd</sup> IQAC Meeting

Venue: Boardroom

Date: 21/02/2023

Time: 4:30 PM to 5:30 PM

S. No.	Name of IQAC Member	Signature
1	Prof. Manoj K Arora	
2	Prof. D Narayana Rao	
3	Dr. R. Premkumar	
4	Prof. Chilakalapudi Durga Rao	
5	Prof. Srinivasa Desikan Raghavan	
6	Dr. B. Sivakumar	
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19	Dr. Sheela Singh	
20	Mr. Jithin Peram	
21	Dr. Vinayak Kalluri	
22	Dr Karthik Rajendran	